

# HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

## BOARD OF EDUCATION REGULAR MEETING

### AGENDA

May 28, 2024

6:00 p.m. Open meeting and enter Executive Session

7:00 p.m. Public Session Resumes

I. **CALL TO ORDER**

II. **FLAG SALUTE**

III. **OPEN PUBLIC MEETINGS ACT STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advanced notice of, and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board of Education has caused notice of this meeting to be published by having the date, time, and place, thereof, posted at the Augusta, Branchville, and Sussex Post Offices, and notice sent to the New Jersey Herald, the Sunday Herald and the Clerk of the Boroughs of Branchville and Sussex and the townships of Frankford, Lafayette, and Wantage.

IV. **MISSION STATEMENT**

HIGH POINT REGIONAL HIGH SCHOOL, IN PARTNERSHIP WITH STAFF, FAMILY AND COMMUNITY, IS DEDICATED TO THE QUEST FOR INDIVIDUAL EXCELLENCE. BY FOSTERING HIGH STANDARDS OF ACHIEVEMENT, WE PREPARE STUDENTS TO BECOME RESPONSIBLE AND PRODUCTIVE MEMBERS OF A DIVERSE SOCIETY.

V. **ADMINISTERING OATH OF OFFICE**

Mr. Minkewicz will administer the oath of office to Mr. Thomas Van Stone, representing the open seat for Branchville, term expiring 12/31/24.

VI. **ROLL CALL**

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	
Elisabeth Schuman	Gayle Tidona	Thomas Van Stone	Nancie Wise	
Scott Ripley, Ed.D.	James Minkewicz		# of Public ___	Quorum <b>Yes No</b>

VII. **EXECUTIVE SESSION**

A motion will be made that the High Point Regional High School Board of Education enter Executive Session to **provide an update on legal, personnel & negotiations items** which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed

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until the need for confidentiality no longer exists. The Board will reconvene in public session, in person and virtually, at the conclusion of the Executive Session. It is not anticipated that any action will be taken.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Time: \_\_\_\_\_ pm

#### VIII. MOTION TO RETURN TO PUBLIC SESSION

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Time: \_\_\_\_\_ pm

#### IX. UNFINISHED BUSINESS

#### X. APPROVAL OF MINUTES

Regular Meeting Minutes -  
Executive Session Minutes -

April 30, 2024  
April 30, 2024

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

#### XI. PUBLIC COMMENTS - AGENDA ITEMS ONLY (Name and Address)

*In accordance with the Open Public Meeting Act, we will open the public comments (for agenda items only) at this time. Each speaker should state his/her name and address. You will have three (3) minutes to address the Board, which will be timed by the Board President or designee. We will limit this section to no longer than 45 minutes. Please be respectful and mindful that your comments are being recorded.*

#### XII. MOTION TO CLOSE PUBLIC COMMENTS

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Time: \_\_\_\_\_ pm

#### XIII. PRESENTATIONS

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#### STUDENT COUNCIL

Emma Whitesell, Speaker of the House, will give an update on the activities of the Student Council.

#### HPEA

Ms. Carla Mancuso, HPEA President, will update the Board of Education on HPEA items.

#### PRINCIPAL'S REPORT/ATHLETICS

Mr. Jonathan Tallamy will update the Board on items pertaining to the High School and Athletics.

#### CURRICULUM AND INSTRUCTION

Mr. Seamus Campbell will update the Board on items related to curriculum and instruction.

#### XIV. OTHER BUSINESS

The retirement and service recognition awards are scheduled for Friday, June 14, 2024 at 12:30 pm in the Auditorium.

#### XV. ACTION ITEMS

##### A. CURRICULUM, INSTRUCTION AND TECHNOLOGY

1. The **Faculty Attendance** rate for April is 95.2 %. (Attachment A-1)
2. The **Student Attendance** rate for April is 93.5%. (Attachment A-2)
3. The **Suspension Report** for April is attached. (Attachment A-3)
4. It is recommended by the Superintendent that the Board of Education approves the **Harassment, Intimidation and Bullying Report** for the period May 1, 2024 through May 28, 2024. (Attachment A-4).

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

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#### Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

5. It is recommended by the Superintendent that the Board of Education approves the **Field Trips** listed on the attached roster. (Attachment A-5)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

#### Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

6. It is recommended by the Superintendent that the Board of Education approves the **Professional Development** activities as listed on the attached roster. (Attachment A-6)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

#### Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

7. It is recommended by the Superintendent that the Board of Education approves the **Voter Registration Law Annual Statement of Assurance**. (Attachment A-7)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

#### Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

8. It is recommended by the Superintendent that the Board of Education approves the **2025/2026 School Calendar**. (Attachment A-8)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

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7:00 p.m. Public Session Resumes

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

### B. PERSONNEL

1. It is recommended by the Superintendent that the Board of Education accepts the **resignation** notification from Kate Niemiera, Teacher of Science, effective July 1, 2024.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

2. It is recommended by the Superintendent that the Board of Education accepts, with regret, the **retirement** notification from Patricia Piatt, Teacher of English, effective July 1, 2024.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

3. It is recommended by the Superintendent that the Board of Education approves the following **substitutes** for the remainder of 2023/2024 school year, pending the receipt of all required paperwork:

Fran Wentlejewski	Secretary
Matthew Lattanzio	Teacher
Hannah Doyle	Teacher
Camila DiResta	Teacher
Michael Opilla	Teacher

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

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#### Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

4. It is recommended by the Superintendent that the Board of Education approves the following individuals as 2024 **Summer Custodial Workers**, at the hourly rate indicated, pending receipt of all required paperwork:

NAME		HOURLY RATE
Leah	Bottoms	\$15.38
Grace	Burch	\$15.13
Leo	Castillo	\$15.38
Loren	Cayer	\$15.13
Paul	Corazza	\$15.13
Lucian	D'Ambrosi	\$15.13
Cadence	DeGroat	\$15.13
Aidan	Gagg	\$15.13
Caleb	Garrison	\$15.38
Emma	McCarty	\$15.13
*Tiffany	Raymond	\$18.00
Ryan	Rieger	\$15.13
Alexander	Rodriguez	\$15.13
*Approved Substitute Custodian		

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

#### Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

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7:00 p.m. Public Session Resumes

5. It is recommended by the Superintendent that the Board of Education accepts the **resignation** notification from Julie Scott, Paraprofessional Aide, effective July 1, 2024.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

6. It is recommended by the Superintendent that the Board of Education accepts the **resignation** notification from Shari Wejsa, Teacher of Social Studies and Spanish, effective July 1, 2024.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

7. It is recommended by the Superintendent that the Board of Education approves April Fick, Melissa Hensley, and Deborah Suter as **Job Coaches** for the 2024/2025 school year, with a stipend of \$500 added to their base salary as per the HPEA Contract.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

8. It is recommended by the Superintendent that the Board of Education approves the individuals listed below to work during the **Extended School Year Program**, beginning July 8 through August 8, 2024, to be paid hourly based on their 2023/2024\* per diem rates.

*\*In accordance with the ground rules established at the beginning of negotiations between the Board of Education and the HPEA, all offered employment will be paid on the 2023/2024 salary guide. Upon conclusion*

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*of negotiations, a revised employment contract will be issued and retro payment will be made.*

NAME	ASSIGNMENT	POSITION	# DAYS/HOURS	*HOURLY RATE
William Percey	Classroom	Teacher - Extended School Year	Up to 15 Days 8:30 - 1:00	\$76.38
Rachel Price	Classroom	Teacher- Extended School Year	Up to 15 Days 8:30 - 1:00	\$76.38
Helen Woolley	Classroom	Teacher- Extended School Year	Up to 15 Days 8:30 - 1:00	\$77.45
John Gardner	Classroom	Teacher- Extended School Year	Up to 15 Days 8:30 - 1:00	\$76.38
Natalie Smetana	Classroom	Speech/Language Specialist	As Determined by IEP	\$53.24
April Fick*	1:1 /Classroom	1:1 Paraprofessional	20 Days 8:30 - 1:00	\$22.93
Melissa Hensley*	1:1/Classroom	Classroom Paraprofessional	20 Days 8:30 - 1:00	\$20.00
Beata Wilk*	1:1/Classroom	2:1 Paraprofessional	20 Days 8:30 - 1:00	\$22.93
Cindy Zajac *	1:1/Classroom	1:1 Paraprofessional	20 Days 8:30 - 1:00	\$22.93
Robin Norman *	1:1/Classroom	1:1 Paraprofessional	20 Days 8:30 - 1:00	\$22.93
Erin Wesloske *	Classroom	Classroom Paraprofessional	20 Days 8:30 - 1:00	\$19.52
Sue Inglima*	1:1/Classroom	1:1 Paraprofessional	20 Days 8:30 - 1:00	\$21.63
Robert Olasin*	1:1/Classroom	1:1 Paraprofessional	20 Days 8:30 - 1:00	\$19.22
Maryam Holder	School Nurse	Nurse	20 Days 8:00 - 1:30	\$61.30
J&B Therapy	Classroom	Physical Therapist	As determined by IEP	\$98.50



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J&B Therapy	Classroom	Occupational Therapist	As determined by IEP	\$98.50
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\* Indicates Certified Bus Aide (Will be assigned as needed)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

9. It is recommended by the Superintendent that the Board of Education approves Jessica Borkowski as a **Special Education Teacher** for the 2024/2025 school year, at the annual salary of \$106,928, MA 30 Step 11 on the 23/24\* teacher salary guide, pending receipt of all required paperwork.

*\*In accordance with the ground rules established at the beginning of negotiations between the Board of Education and the HPEA, all offered employment will be paid on the 2023/2024 salary guide. Upon conclusion of negotiations, a revised employment contract will be issued and retro payment will be made.*

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

### C. EXTRA-CURRICULAR

1. It is recommended by the Superintendent that the Board of Education accepts the **resignation** notification from William Percey as Assistant Boys Basketball Coach, effective immediately.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

2. It is recommended by the Superintendent that the Board of

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Education accepts the **resignation** notification from Kate Niemiera as Head Volleyball Coach, effective immediately.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

3. It is recommended by the Superintendent that the Board of Education approves an **overnight trip** for the competing members of the Boys/Girls Track Team to attend the NJSIAA Group Finals held at Delsea High School on June 7 and 8th, if they qualify. The cost of rooms for qualified members and respective coaches will be at the rate of \$168.61 per night, not to exceed a total of \$1,011.66.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

4. It is recommended by the Superintendent that the Board of Education approves the **Extra Curricular Appointments** for the 2024/2025 school year as listed in Attachment C-1.

*\*In accordance with the ground rules established at the beginning of negotiations between the Board of Education and the HPEA, all offered employment will be paid on the 2023/2024 extra curricular guide. Upon conclusion of negotiations, a revised contract will be issued.*

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

5. It is recommended by the Superintendent that the Board of Education approves the TSA National trip to Orlando, FL, from June 26-June 30, with Jill Schafer as chaperone. The total cost of the trip will be \$2,855 with the breakdown as follows:

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<b>Hotel Accommodations</b> Universal's Aventura Resort - Hotel \$236.45/room per night 1 student room 1 advisor room	\$1,890.00
<b>Conference Registration</b> \$125 advisor rate \$125 student rate x 3	\$515.00
<b>Chaperone/Advisor Flight</b>	\$450.00

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

**Roll Call Vote**

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

6. It is recommended by the Superintendent that the Board of Education accepts the **resignation** notification, due to retirement, from Joy Carter as Head Girls Lacrosse coach and Assistant Cross Country coach.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

**Roll Call Vote**

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

7. It is recommended by the Superintendent that the Board of Education accepts the **resignation** notification from Marc Russell as Mock Trial advisor, effective immediately.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

**Roll Call Vote**

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

- D. POLICY**
- E. NEGOTIATIONS**

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#### F. BUILDINGS & GROUNDS

#### G. FINANCE

1. It is recommended that the Board of Education **accepts the Report of the Board Secretary/Business Administrator** for the month of April, 2024. (Attachment G-1)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

2. It is recommended that the Board of Education **accepts the Report of the Treasurer** for the month of April, 2024. (Attachment G-2)

We hereby certify, pursuant to N.J.A.C. 6A:23A-16.10(c)3 and 4, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (a).

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

3. It is recommended that the Board of Education approves the **Report of Transfers and the Minimum Expense Transfer Report** for the month of April, 2024. (Attachment G-3a &b)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

4. It is recommended that the Board of Education approves for **payment**

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7:00 p.m. Public Session Resumes

the attached schedule of audited bills, dated May 28, 2024.  
(Attachment G-4)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

5. It is recommended that the Board of Education accepts the **Adult Education, Agency Account, Athletic Account, Cafeteria Account, Principal's Petty Cash Account, Scholarship Account, School Store and Student Activities reconciliations** for the month of April, 2024.  
(Attachment G-5)

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

6. It is recommended that the Board of Education acknowledges and gratefully accepts a **donation** of \$250 from the Kiwanis Club of Sussex to help replenish our food pantry.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

7. It is recommended that the Board of Education acknowledges and gratefully accepts a **donation** of an arcade console/machine from the Torkildsen family, to the special education department for room 109, with an approximate value of \$300.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
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Gayle Tidona	Thomas Van Stone	Nancie Wise	
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8. It is recommended by the Superintendent that the Board of Education approves and authorizes the execution of the **School Food Authority Vendor Contract** (SFA to SFA Contract) with Montague Township School effective July 1, 2024 through June 30, 2025. This SFA to SFA Contract establishes High Point Regional High School as the vendor and Montague as the Recipient for meals utilizing High Point’s contract with Maschio’s Food Services.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

**Roll Call Vote**

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

9. It is recommended by the Superintendent that the Board of Education approves and authorizes the execution of an **agreement** between TCNJ and High Point Regional High School to offer concurrent enrollment courses for the 2024/2025 school year.

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

**Roll Call Vote**

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

10. It is recommended that the Board approves and authorizes the execution of the following **tuition contracts** between High Point Regional High School (sending) and the following districts and related information:

DISTRICT/INSTITUTION	STUDENT	TIME FRAME	TUITION COST
Learn Well	State ID 3536290313 School ID 2700171	4/25/2024 approx 5/22/2024	\$57.25/per hour 10 hours per week not to exceed \$22,900.00

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

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#### DISCUSSION

#### Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

#### H. TRANSPORTATION

1. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes to award the routes to the lowest bidder and/or only bidder from our Bid #2023-2024-01 which was held on May 14, 2024 for transportation for the 2023-2024 School Year as follows:

High Point Regional High School

BID SUMMARY

Bid #2023-2024-04

May 14, 2024 – 10:00 AM

Route #	School	Contractor	Route Per Diem	+/- Adj/ Mile	Per Diem Aide (if needed)	Total Per Diem Cost
HPS-2304	Shepard Prep HS	D.W. Clark & Son+	\$295.00	\$2.00	N/A	\$295.00

+Only Bidder

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

#### DISCUSSION

#### Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

2. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Contract awarded to the only bidder from Bid #2023-2024-04 for the 2023-2024 School Year:

D.W. Clark & Son

September 1, 2023 - June 30, 2024

Prorated June 1, 2024 - June 30, 2024

HPS-2304

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Bid #2023-2024-04

Route #	School	2023-24 Per Diem Route Cost	Prorated # of days*	Per Diem Aide	+/- Adj Per Mile	2023-24 Total Per Diem	2023-24 Total Route Cost for Remainder of 2023-24 SY
HPS-2304	Shepard Prep HS	\$295.00	15	N/A	\$2.00	\$295.00	\$4,425.00

\*183 days of school in regular school year - Prorated for remainder of 2023-24 school year

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

**Roll Call Vote**

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

3. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Parental Contract with the parent of Student ID #5602747595 for transportation for the ESY Program:

Route #	Destination	Start Date	End Date	Per Diem	# of days	Route Cost
ESY24-PC-1	Northern Hills Academy	7/1/2024	8/13/24	\$40.41	30	\$1,212.30

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

**Roll Call Vote**

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

4. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following renewal contracts for transportation of students for the 2024 Extended School Year:

Stocker Bus Company  
 July 1, 2024 - August 31, 2024  
 MC # ESY 2022-2  
 Renewal #2  
 Bid #2022-2023-ESY



# HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

## BOARD OF EDUCATION REGULAR MEETING

### AGENDA

**May 28, 2024**

6:00 p.m. Open meeting and enter Executive Session

7:00 p.m. Public Session Resumes

Route #	School	2023 ESY Per Diem Route Cost	# of days	Per Diem Aide	+/- Adj Per Mile	Per Diem CPI - 5.81%	2024 ESY Total Per Diem	2024 ESY Total Route Cost
ESY22-2	Celebrate the Children	\$244.22	30	\$67.00	\$2.00	\$18.08	\$329.30	\$9,879.00
ESY22-3	Chancellor Academy	\$240.30	30	N/A	\$2.00	\$13.96	\$254.26	\$7,627.80
ESY22-4	Chancellor Academy	\$295.34	30	N/A	\$2.00	\$17.15	\$312.49	\$9,374.70
ESY22-5	Northern Hills Acad	\$213.83	30	N/A	\$2.00	\$12.42	\$226.25	\$6,787.50
ESY22-6	Northern Hills Acad	\$188.43	30	N/A	\$2.00	\$10.94	\$199.37	\$5,981.10
ESY22-7	Roxbury High School	\$188.43	30	N/A	\$2.00	\$10.94	\$199.37	\$5,981.10

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

**Roll Call Vote**

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

5. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following renewal contracts for transportation of students for the 2024 Extended School Year:

Berkshire Transportation  
 July 1, 2024 - August 31, 2024  
 MC # ESY 2022-1  
 Renewal #2  
 Bid #2022-2023-ESY

Route #	School	2023 ESY Per Diem Route Cost	# of days	Per Diem Aide	+/- Adj Per Mile	Per Diem CPI - 5.81%	2024 ESY Total Per Diem	2024 ESY Total Route Cost
ESY22-1	Allegro School	\$369.61	30	\$75.00	\$2.45	\$25.83	\$470.44	\$14,113.20
ESY22-8	Sage Day/Boonton	\$283.70	24	N/A	\$2.45	\$16.48	\$300.18	\$7,204.32

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

**Roll Call Vote**

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	
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# HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

## BOARD OF EDUCATION REGULAR MEETING

### AGENDA

**May 28, 2024**

6:00 p.m. Open meeting and enter Executive Session

7:00 p.m. Public Session Resumes

Elisabeth Schuman	Gayle Tidona	Nancie Wise	
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6. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes to award the routes to the lowest bidder and/or only bidder from our Bid #2024-2025-ESY which was held on May 14, 2024 for transportation for the 2024 Extended Year as follows:

High Point Regional High School  
**BID SUMMARY**  
 Bid #2024-2025-ESY  
 May 14, 2024 – 10:30 AM

Route #	School	Contractor	Route Per Diem	+/- Adj/ Mile	Per Diem Aide (if needed)	Total Per Diem Cost
<b>ESY24-1</b>	<b>Chapel Hill Academy</b>	<b>D.W. Clark &amp; Son, Inc.*</b>	<b>\$295.00</b>	<b>\$2.00</b>	<b>N/A</b>	<b>\$295.00</b>
		Stocker Bus Company	\$324.00	\$2.00	N/A	\$324.00
		Berkshire Transportation	\$338.00	\$2.25	\$98.00	\$338.00
<b>ESY24-2</b>	<b>Shepard Prep HS</b>	<b>D.W. Clark &amp; Son, Inc.*</b>	<b>\$295.00</b>	<b>\$2.00</b>	<b>N/A</b>	<b>\$295.00</b>
		Berkshire Transportation	\$358.00	\$2.25	\$98.00	\$358.00
		Stocker Bus Company	\$360.00	\$2.00	N/A	\$360.00
<b>ESY24-3</b>	<b>Windsor School</b>	<b>D.W. Clark &amp; Son, Inc.*</b>	<b>\$295.00</b>	<b>\$2.00</b>	<b>N/A</b>	<b>\$295.00</b>
		Berkshire Transportation	\$348.00	\$2.25	\$98.00	\$348.00
		Stocker Bus Company	\$360.00	\$2.00	N/A	\$360.00

**\*Lowest Bidder**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
 DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

# HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

## BOARD OF EDUCATION REGULAR MEETING

### AGENDA

May 28, 2024

6:00 p.m. Open meeting and enter Executive Session

7:00 p.m. Public Session Resumes

7. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Contracts awarded to the lowest bidder from Bid #2024-2025-ESY for the 2024 Extended School Year:

D.W. Clark & Son

July 1, 2024 - August 31, 2024

MC # ESY 2024-1

Bid #2024-2025-ESY

Route #	School	2024 ESY Per Diem Route Cost	# of days	Per Diem Aide	+/- Adj Per Mile	2024 ESY Total Per Diem	2024 ESY Total Route Cost
ESY24-1	Chapel Hill Academy	\$295.00	30	N/A	\$2.00	\$295.00	\$8,850.00
ESY24-2	Shepard Prep HS	\$295.00	30	N/A	\$2.00	\$295.00	\$8,850.00
ESY24-3	Windsor School	\$295.00	30	N/A	\$2.00	\$295.00	\$8,850.00

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

#### Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

## I. LEGAL

## XVI. CORRESPONDENCE

## XVII. MISCELLANEOUS

- **SCHOOL BOARD MANDATED TRAINING**

Please contact the Board Office if you need to be scheduled.

## XVIII. PUBLIC COMMENTS (Name and Address)

## XIX. MOTION TO CLOSE PUBLIC COMMENTS

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Time: \_\_\_\_\_ pm

# HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

## BOARD OF EDUCATION REGULAR MEETING

### AGENDA

May 28, 2024

6:00 p.m. Open meeting and enter Executive Session

7:00 p.m. Public Session Resumes

#### XX. NON COMMITTEE BOARD MEMBER REPORTS/COMMENTS

#### XXI. OTHER BUSINESS

1. For the purpose of public disclosure and in accordance with the Open Public Records Act (OPRA) the High Point Regional High School Board Office has received and responded to the following OPRA requests over the past month. [The Board will continue to provide this information on a monthly basis]:

Date Received	Date Responded	From	Request	Total Time Required	Legal Fees	Total Dist Cost Est

#### XXII. ADJOURNMENT

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Time: \_\_\_\_\_ pm

SDR:lk  
5/23/24