

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

AGENDA

June 25, 2024

6:00 p.m. Open meeting and enter Executive Session-Board Conference Room

7:00 p.m. Public Session Resumes-Board Conference Room

I. CALL TO ORDER

II. FLAG SALUTE

III. OPEN PUBLIC MEETINGS ACT STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advanced notice of, and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Board of Education has caused notice of this meeting to be published by having the date, time, and place, thereof, posted at the Augusta, Branchville, and Sussex Post Offices, and notice sent to the New Jersey Herald, the Sunday Herald and the Clerk of the Boroughs of Branchville and Sussex and the townships of Frankford, Lafayette, and Wantage.

IV. MISSION STATEMENT

HIGH POINT REGIONAL HIGH SCHOOL, IN PARTNERSHIP WITH STAFF, FAMILY AND COMMUNITY, IS DEDICATED TO THE QUEST FOR INDIVIDUAL EXCELLENCE. BY FOSTERING HIGH STANDARDS OF ACHIEVEMENT, WE PREPARE STUDENTS TO BECOME RESPONSIBLE AND PRODUCTIVE MEMBERS OF A DIVERSE SOCIETY.

V. ROLL CALL

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	
Elisabeth Schuman	Gayle Tidona	Thomas Van Stone	Nancie Wise	
Scott Ripley, Ed.D.	James Minkewicz		# of Public ___	Quorum Yes No

VI. EXECUTIVE SESSION

A motion will be made that the High Point Regional High School Board of Education enter Executive Session to **provide an update on legal, personnel & negotiations items** which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session, in person and virtually, at the conclusion of the Executive Session. It is not anticipated that any action will be taken.

(ACTION) Motion by _____, seconded by _____

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All in favor _____ Time: _____ pm

VII. MOTION TO RETURN TO PUBLIC SESSION

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

VIII. UNFINISHED BUSINESS

IX. APPROVAL OF MINUTES

Regular Meeting Minutes -

May 28, 2024

Executive Session Minutes -

May 28, 2024

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

X. PUBLIC COMMENTS - AGENDA ITEMS ONLY (Name and Address)

In accordance with the Open Public Meeting Act, we will open the public comments (for agenda items only) at this time. Each speaker should state his/her name and address. You will have three (3) minutes to address the Board, which will be timed by the Board President or designee. We will limit this section to no longer than 45 minutes. Please be respectful and mindful that your comments are being recorded.

XI. MOTION TO CLOSE PUBLIC COMMENTS

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

XII. PRESENTATIONS

HPEA

Ms. Carla Mancuso, HPEA President, will update the Board of Education on HPEA items.

PRINCIPAL'S REPORT/ATHLETICS

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CURRICULUM AND INSTRUCTION

Mr. Seamus Campbell will update the Board on items related to Curriculum and Instruction.

XIII. OTHER BUSINESS

XIV. ACTION ITEMS

A. CURRICULUM, INSTRUCTION AND TECHNOLOGY

1. The **Faculty Attendance** rate for May is 93.2%. (Attachment A-1)
2. The **Student Attendance** rate for May is 92.2%. (Attachment A-2)
3. The **Suspension Report** for May is attached. (Attachment A-3)
4. It is recommended by the Superintendent that the Board of Education approves the **Harassment, Intimidation and Bullying Report** for the period May 29, 2024 through June 25, 2024. (Attachment A-4).

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

5. It is recommended by the Superintendent that the Board of Education approves the **Field Trips** listed on the attached roster. (Attachment A-5)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

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6. It is recommended by the Superintendent that the Board of Education approves the **Professional Development** activities as listed on the attached roster. (Attachment A-6)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

7. It is recommended by the Superintendent that the Board of Education approves the three year **LIEP Three-Year Plan** as required by the NJ Department of Education. (Attachment A-7)

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

8. It is recommended by the Superintendent that the Board of Education accepts a Unified Champion Schools **grant** award in the amount of \$7,000 from Special Olympics New Jersey, to support our Unified Athletics program in the 24/25 school year.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

B. PERSONNEL

1. It is recommended by the Superintendent that the Board of Education approves Dr. Denise Autotte as the **School Doctor**, effective July 1, 2024 through June 30, 2025, at the annual fee of \$13,000.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

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Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

2. It is recommended by the Superintendent that the Board of Education approves Mr. Ernest Turner as **Treasurer of School Moneys**, effective July 1, 2024 through June 30, 2025, at the annual salary of \$5,057.

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

3. It is recommended by the Superintendent that the Board of Education approves the appointment of Gregory Brennan, **Interim School Business Administrator/Board Secretary**, effective July 1, 2024 through June 30, 2025.

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

4. It is recommended by the Superintendent that the Board of Education approves the following **Tax Shelter Annuity Companies** for the 24/25 school year:

Equitable Financial Companies
 Lincoln Investment Planning, Inc.
 Security Benefit
 T. Rowe Price

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

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5. It is recommended by the Superintendent that the Board of Education approves Scott Ripley as **HIB Coordinator**, effective July 1, 2024 through June 30, 2025.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

6. It is recommended by the Superintendent that the Board of Education appoints James Rice as **Attendance Officer** and **School Safety Specialist** for the 24/25 school year.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

7. It is recommended by the Superintendent that the Board of Education appoints Cheyenne Finocchiaro as **Homeless Liaison**, in accordance with McKinney-Vento legislation, for the 24/25 school year.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

8. It is recommended by the Superintendent that the Board of Education appoints the **Supervisor of Buildings and Grounds** as the Safety Compliance Officer, IPM Coordinator, AHERA, Air Quality Designee, Chemical Hygiene Officer and the Right to Know Officer for the 24/25 school year.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

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Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

9. It is recommended by the Superintendent that the Board of Education appoints Seamus Campbell as **Title IX Coordinator** for the 24/25 school year.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

10. It is recommended by the Superintendent that the Board of Education appoints Courtney Delaney as **504 Coordinator** and **Issuing Officer for Working Papers** for the 24/25 school year.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

11. It is recommended by the Superintendent that the Board of Education approves the **Affirmative Action Team** for the 24/25 school year, as follows:

Chair: Seamus Campbell
Member: Courtney Delaney
Member: Rebecca Sarno

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

12. It is recommended by the Superintendent that the Board of Education accepts the **resignation** notification from David Somma, School Security Officer, effective July 1, 2024.

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7:00 p.m. Public Session Resumes-Board Conference Room

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

13. It is recommended by the Superintendent that the Board of Education approves Nicole Olmsted as a **Special Education Teacher** for the 24/25 school year, at the annual salary of \$85,824, BA Step 11 on the *2023/2024 teacher salary guide, pending receipt of all required paperwork.

**In accordance with the ground rules established at the beginning of negotiations between the Board of Education and the HPEA, anyone offered employment will be paid on the 2023/2024 salary guide. Upon conclusion of negotiations, a revised employment contract will be issued and retro payment will be made.*

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

14. It is recommended by the Superintendent that the Board of Education approves the following **Bus Drivers** for the 2024 ESY Program, and summer Athletic trips, as needed, at their regular hourly rate*. Time sheets must be submitted for payment:

Robert Dally
Deborah Little
Sally Peer
Theresa Perez
Russell Rome

**In accordance with the ground rules established at the beginning of negotiations between the Board of Education and the HPEA, anyone offered employment will be paid at their 2023/2024 salary. Upon conclusion of negotiations, retro payment will be made.*

(ACTION) Motion by _____, seconded by _____

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7:00 p.m. Public Session Resumes-Board Conference Room

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

15. It is recommended by the Superintendent that the Board of Education approves Debra Sweller as **Substitute Assistant Transportation Coordinator**, on an as needed basis for the 24/25 school year, at the hourly rate of \$23.39.

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

16. It is recommended by the Superintendent that the Board of Education approves Lisa Turner, currently approved part-time **English Language Arts Teacher**, as a full time **English Language Arts Teacher** for the 24/25 school year, at the annual salary of \$102,029, MA15 Step 11, on the *2023/2024 teacher salary guide.

**In accordance with the ground rules established at the beginning of negotiations between the Board of Education and the HPEA, anyone offered employment will be paid on the 2023/2024 salary guide. Upon conclusion of negotiations, a revised employment contract will be issued and retro payment will be made.*

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

17. It is recommended by the Superintendent that the Board of Education approves Mr. Jan Wright for the twelve-month position of **Anti-Bullying Specialist/School Security Officer**, effective July 1, 2024 for the 24/25 school year, at the annual salary of \$61,000, pending receipt of all required paperwork.

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7:00 p.m. Public Session Resumes-Board Conference Room

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

18. It is recommended by the Superintendent that the Board of Education approves the appointment of Jan Wright as **Anti-Bullying Specialist** for the 24/25 school year.

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

19. It is recommended by the Superintendent that the Board of Education approves Rosemary Gebhardt as a part-time (3/5) **Special Education Teacher**, for the 24/25 school year, at the prorated annual salary of \$65,061.60, MA60 Step 11 on the *2023/2024 teacher salary guide.

**In accordance with the ground rules established at the beginning of negotiations between the Board of Education and the HPEA, anyone offered employment will be paid on the 2023/2024 salary guide. Upon conclusion of negotiations, a revised employment contract will be issued and retro payment will be made.*

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

20. It is recommended by the Superintendent that the Board of Education approves the **revised** list of individuals to work during the **Extended School Year Program**, beginning July 8 through August 8, 2024, to be paid hourly based on their 2023/2024* per diem rates. Time sheets must be submitted for payment.

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**In accordance with the ground rules established at the beginning of negotiations between the Board of Education and the HPEA, all offered employment will be paid on the 2023/2024 salary guide. Upon conclusion of negotiations, a revised employment contract will be issued and retro payment will be made.*

NAME	ASSIGNMENT	POSITION	# DAYS/HOURS	*HOURLY RATE
William Percey	Classroom	Teacher - Extended School Year	Up to 45 20 Days 8:30 - 1:00	\$76.38
Rachel Price	Classroom	Teacher- Extended School Year	Up to 45 20 Days 8:30 - 1:00	\$76.38
John Gardner	Classroom	Teacher- Extended School Year	Up to 45 20 Days 8:30 - 1:00	\$76.38
Carla Mancuso	Classroom	Teacher/Reading Specialist	Up to 20 Days 8:30-1:00	\$69.38
Natalie Smetana	Classroom	Speech/Language Specialist	As Determined by IEP	\$53.24
April Fick*	1:1 /Classroom	1:1 Paraprofessional	20 Days 8:30 - 1:00	\$22.93
Melissa Hensley*	1:1/Classroom	Classroom Paraprofessional	20 Days 8:30 - 1:00	\$20.00
Beata Wilk*	1:1/Classroom	2:1 Paraprofessional	20 Days 8:30 - 1:00	\$22.93
Cindy Zajac *	1:1/Classroom	1:1 Paraprofessional	20 Days 8:30 - 1:00	\$22.93
Robin Norman *	1:1/Classroom	1:1 Paraprofessional	20 Days 8:30 - 1:00	\$22.93
Erin Wesloske *	Classroom	Classroom Paraprofessional	20 Days 8:30 - 1:00	\$19.52
Sue Inglima*	1:1/Classroom	1:1 Paraprofessional	20 Days 8:30 - 1:00	\$21.63
Robert Olasin*	1:1/Classroom	1:1 Paraprofessional	20 Days 8:30 - 1:00	\$19.22
Maryam Holder	School Nurse	Nurse	20 Days 8:00 - 1:30	\$61.30

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J&B Therapy	Classroom	Physical Therapist	As determined by IEP	\$98.50 \$99.50
J&B Therapy	Classroom	Occupational Therapist	As determined by IEP	\$98.50 \$99.50

* Indicates Certified Bus Aide (Will be assigned as needed)

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

21. It is recommended by the Superintendent that the Board of Education approves **Summer Workshop days**, at the workshop rate*, for the staff members as listed below:

Curriculum Workshop Days	June-July-August 2024			
	Days per person:	Teacher(s)	Total days:	Amount
ELA Standards (Updating) - 2 Teachers	2	Lisa Turner, Rena Mills Little	4	\$600.00
Dystopian Literature	1	Jill Schafer	1	\$150.00
English 10 Honors	1	Heather Strout	1	\$150.00
English 10 CP-A	1	Lisa Turner	1	\$150.00
Spanish 2 Honors	1	Jean Marie Carroll-Matthews	1	\$150.00
AP Human Geography	1	Kory Loyola	1	\$150.00
American Studies 2 CP-A	1	Kory Loyola	1	\$150.00
World History Honors	1	Nick DiCarlo	1	\$150.00
US History Through Sports/Brand New Course	2	Nick DiCarlo	2	\$300.00
US History Honors	1	Natalie DiCarlo	1	\$150.00
AP Macroeconomics	1	Natalie DiCarlo	1	\$150.00

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Exploring Printmaking/Brand New Course	2	Erin Meyers	1	\$300.00
Music Composition and Song Writing	1	James Aslanian	1	\$150.00
Music Production	1	Casey Carroll	1	\$150.00
Web Page Design	1	Faith Card	1	\$150.00
CAD 1	1	Paul Cardinal	1	\$150.00
AP Engineering Computer Science	2	Brooke Martin	2	\$300.00
Sports and Event Photography	2	Tom Lubanski	2	\$300.00
Principles of Chemistry and Physics	2	Christine Lynch, Ashley Harper	4	\$600.00
AP Physics 1	1	Christine Lynch	1	\$150.00
Physics CP-A	1	Christine Lynch	1	\$150.00
Marine Science	1	Lisabeth Sunda	1	\$150.00
CAD 2	1	Benjamin Kappler	1	\$150.00
<i>* Compensation for workshop days will be adjusted as needed pending any relevant changes to the HPEA Agreement.</i>				

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

C. EXTRA-CURRICULAR

1. It is recommended by the Superintendent that the Board of Education approves RIVALRY Sports Medicine as a provider of **substitute Athletic Trainers**, for the 24/25 school year. The substitute Athletic Trainers, should they be needed, will be paid \$65 per hour, with a three (3) hour minimum (if the coverage is requested with less than 24 hrs notice, the cost will increase to \$75 per hour). All RSM Athletic Trainers possess the NJ DOE High School Athletic Trainer certification.

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7:00 p.m. Public Session Resumes-Board Conference Room

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

2. It is recommended by the Superintendent that the Board of Education accepts the **resignation** from Art Mina as Assistant Girls Lacrosse Coach, effective immediately.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

3. It is recommended by the Superintendent that the Board of Education approves the updated **Extra Curricular Appointments** for the 24/25 school year as listed in Attachment C-1 (new items in **bold**).

**In accordance with the ground rules established at the beginning of negotiations between the Board of Education and the HPEA, all offered employment will be paid on the 2023/2024 extra curricular guide. Upon conclusion of negotiations, a revised contract will be issued.*

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

4. It is recommended by the Superintendent that the Board of Education approves Jay Richter as a **Volunteer** boys soccer coach, pending receipt of required paperwork.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

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D. POLICY

E. NEGOTIATIONS

F. BUILDINGS & GROUNDS

G. FINANCE

1. It is recommended that the Board of Education **accepts the Report of the Board Secretary/Business Administrator** for the month of May, 2024. (Attachment G-1)

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

2. It is recommended that the Board of Education **accepts the Report of the Treasurer** for the month of May, 2024. (Attachment G-2)

We hereby certify, pursuant to N.J.A.C. 6A:23A-16.10(c)3 and 4, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (a).

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

3. It is recommended that the Board of Education approves the **Report of Transfers and the Minimum Expense Transfer Report** for the month of May, 2024. (Attachment G-3a &b)

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

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Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

4. It is recommended that the Board of Education approves for **payment** the attached schedule of audited bills, dated June 25, 2024. (Attachment G-4)

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

5. It is recommended that the Board of Education accepts the **Adult Education, Agency Account, Athletic Account, Cafeteria Account, Construction Account, Principal's Petty Cash Account, Scholarship Account, School Store and Student Activities reconciliations** for the month of May, 2024. (Attachment G-5)

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

6. It is recommended that the Board of Education approves the **schedule of tax payments** for the 24/25 school year. (Attachment G-6)

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

7. It is recommended that the Board of Education approves mileage reimbursement for **essential travel** expenses associated with professional activities for the 24/25 school year. Travel reimbursements will only qualify if the individuals received prior approval by the Superintendent.

HIGH POINT REGIONAL HIGH SCHOOL

Sussex, New Jersey 07461

BOARD OF EDUCATION REGULAR MEETING

AGENDA

June 25, 2024

6:00 p.m. Open meeting and enter Executive Session-Board Conference Room

7:00 p.m. Public Session Resumes-Board Conference Room

(ACTION) Motion by _____, seconded by _____
DISCUSSION

				Roll Call Vote
Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

8. It is recommended that the Board of Education approves the following vendors for **professional services** for the 24/25 school year:

NATURE OF VENDOR

NAME

School Attorney

Douglas M. Silvestro, Esq.
Busch Law Group
Metuchen, New Jersey

School Auditor

Nisivoccia LLP
Mount Arlington, New Jersey

Liability/Casualty Insurance

George Morville
Broker
The Morville Agency
A Division of Bollinger, Inc.
Arthur J. Gallagher & Company
Newton, New Jersey

School Architects

EI Associates
Cedar Knolls, New Jersey

(ACTION) Motion by _____, seconded by _____
DISCUSSION

				Roll Call Vote
Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

9. It is recommended that the Board of Education approves the following resolution, for **School Alliance Fund Commissioner** effective for the 24/25 school year:

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BOARD OF EDUCATION REGULAR MEETING

AGENDA

June 25, 2024

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7:00 p.m. Public Session Resumes-Board Conference Room

WHEREAS, The High Point Regional High School Board of Education, hereafter referred to as the “Educational Facility” is a member of the School Alliance Insurance Fund; and

WHEREAS, the School Alliance Fund requires a Fund Commissioner to be appointed for each “Educational Facility”;

BE IT RESOLVED that the High Point Regional High School Board of Education appoints the Business Administrator as the Fund Commissioner;

BE IT FURTHER RESOLVED that the “Educational Facility’s” Fund Commissioner is authorized and directed to execute such documents as are required by the Funds’ bylaws.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

10. It is recommended that the Board of Education approves the following resolution:

BE IT RESOLVED, that the Board approves the following Resolution for monies into **Capital Reserve** at the end of the 2023/2024 school year:

WHEREAS, NJSA 18A:21-2, NJSA 18A-7G-31 and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and;

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

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7:00 p.m. Public Session Resumes-Board Conference Room

WHEREAS, the High Point Regional Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the General Fund into the Capital Reserve Account at year end, and

WHEREAS, the High Point Regional Board of Education has determined that an amount not to exceed \$600,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the High Point Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

- 11. It is recommended that the Board of Education approves an agreement between the High Point Regional High School Board of Education and **J&B Therapy, LLC** to provide Occupational, Physical, and/or Speech Therapy as needed for the 24/25 school year at the rate of \$99.50 per hour.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

- 12. It is recommended that the Board of Education approves the following **lunch prices** for the 24/25 school year:

Student Breakfast	\$3.00	Student Lunch	\$4.25
Adult Breakfast	\$3.50	Adult Lunch	\$4.75
Student Entree only	\$3.75	Extra Entree w/Lunch	\$3.25

(ACTION) Motion by _____, seconded by _____

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BOARD OF EDUCATION REGULAR MEETING

AGENDA

June 25, 2024

6:00 p.m. Open meeting and enter Executive Session-Board Conference Room

7:00 p.m. Public Session Resumes-Board Conference Room

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

13. It is recommended that the Board of Education acknowledges and gratefully accepts a **donation** in the amount of \$1,500 from the Municipal Alliance, to support end of year senior activities.

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

14. It is recommended that the Board of Education acknowledges and gratefully accepts a **donation** of two (2) Tormach XPS CNC Mills from Sussex County Community College, to High Point's Department of Technological Studies.

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

15. It is recommended that the Board of Education approves the **disposal/recycling** of IT Department items that are obsolete or in disrepair as listed on Attachment G-7.

(ACTION) Motion by _____, seconded by _____

DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

16. It is recommended by the Superintendent that the Board of Education approves the list of surplus property to be **sold through GovDeals**:

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7:00 p.m. Public Session Resumes-Board Conference Room

BE IT RESOLVED, that the Board approves the following resolution **authorizing the sale** of Surplus Property on GovDeals:

The High Point Regional High School Board of Education
IN THE TOWNSHIP OF SUSSEX, NJ, COUNTY OF SUSSEX
Authorizing Disposal of Surplus Property

WHEREAS, the High Point Regional High School Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Commissioners are desirous of selling said surplus property in an “as is” condition without expressed or implied warranties.

NOW THEREFORE, be it **RESOLVED** by the High Point Regional High School Board of Education:

The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from High Point Regional High School Board of Education.

1. The sale will be conducted online and the address of the auction site is govdeals.com.
2. The sale is being conducted pursuant to Local Finance Notice 2008-9.
3. The surplus property to be sold:

Item	Serial #	Manufacturer	Description/Working Condition
Makerbot Replicator	008100	Makerbot	Unsure of working condition
Toolbox		Craftsman	Dented shelving, unsure of where keys are to use lock
Toolbox		Craftsman	Dented shelving, unsure of where keys are to use lock

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CH Flight Yokes (8)	P/N 200-615	CH Products	Seems to be usable
Delta Planer 24"	22-470	Delta	Will send folder with info

The surplus property as identified shall be sold in an “as-is” condition without expressed or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property. High Point Regional High School Board of Education reserves the right to accept or reject any bid submitted. If not sold on GovDeals, items will be marked for disposal.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

17. It is recommended that the Board approves total withdrawals from **Maintenance Reserve**, in the amount of \$32,956 to fund the replacement of exterior doors at Exit #23 (\$24,446) and for the replacement and installation of a Pneumatic Valve in the Boiler Room (\$8,510).

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

18. It is recommended that the Board of Education approves and authorizes the execution of an **agreement** between Water Management Services, Inc. and the High Point School District Board of Education for the 2024/2025 school year.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

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7:00 p.m. Public Session Resumes-Board Conference Room

19. It is recommended that the Board approves and authorizes the execution of the following **tuition contracts** between High Point Regional High School (sending) and the following districts and related information:

DISTRICT/INSTITUTION	STUDENT	TIME FRAME	TUITION COST
Northern Hills Academy	Student ID #2600936 State ID #1997893390	2024/2024 School Year	Tuition \$55,025.00 Plus Shared Aide \$14,817.50
Northern Hills Academy	Student ID # 2600775 State ID # 8553796302	2024/2024 School Year	Tuition \$55,025.00 Plus One On One Aide \$29,635.00
Northern Hills Academy	Student ID #2200405 State ID #5602747595	2024/2024 School Year	Tuition \$61,385.00 Plus Shared Aide \$14,817.50
Northern Hills Academy	Student ID #2701005 State ID # 5680230869	2024/2024 School Year	Tuition \$55,025.00 Plus One On One Aide \$29,635.00

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

H. TRANSPORTATION

1. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Contract Addendum for additional mileage for the Extended School Year for a student being added to the route:

DW Clark & Son, Inc.
July 1, 2024 - August 30, 2024
M/C #ESY 2024-1

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7:00 p.m. Public Session Resumes-Board Conference Room

ESY24-2

Addendum #1

Route #	School	2024 ESY Per Diem	Adj +/- Per Mile	# of Add'l Miles	Per Diem Inc/Dec	2024 ESY Adj Per Diem
ESY24-2	Shepard Prep HS	\$295.00	\$2.00	6.0	\$12.00	\$307.00

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

2. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Contracts awarded to the lowest quote for the 2024 Extended School Year:

Stocker Bus Company

July 1, 2024 - August 30, 2024

M/C #ESYQ-01

Route #	School	ESY 2024 Per Diem Route Cost	# of days	Per Diem Aide	+/- Adj Per Mile	ESY Total Per Diem	2024 ESY Total Route Cost
ESYQ-1	High Point Reg HS	\$109.00	20	N/A	\$2.00	\$109.00	\$2,180.00
ESYQ-2	Sparta High School	\$60.00	20	N/A	\$2.00	\$60.00	\$1,200.00

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

3. It is recommended that the Board, upon recommendation of the Superintendent, approves and authorizes the execution of the following Contracts awarded to the lowest quote for the 2024 Extended School Year:

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7:00 p.m. Public Session Resumes-Board Conference Room

Stocker Bus Company

July 1, 2024 - August 30, 2024

M/C #ESYQ-01

Route #	School	ESY 2024 Per Diem Route Cost	# of days	Per Diem Aide	+/- Adj Per Mile	ESY Total Per Diem	2024 ESY Total Route Cost
ESYQ-3	Northern Hills Academy	\$253.00	30	\$60.00	\$2.00	\$313.00	\$9,390.00
ESYQ-4	Northern Hills Academy	\$8,070.00	30	\$60.00	\$2.00	\$269.00	\$8,070.00

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

4. It is recommended that the Board, upon recommendation of the Superintendent, approves the following completed Bus Evacuation Drills for the 2023-2024 school year:

High Point Regional High School completed their second annual School Bus Evacuation Drill on Friday, May 24, 2024.. Split door bus evacuation drills were held in the front of the school from 6:57 am – 7:30 am for the following routes: 2, 3, 4, 5, 7, 8, 9, 11, 12, 13, 14, 15, 16, 20, 23, 24, 25, M-HP-1 & M-HP-2, in the back of the school the following route: 18 and on the side of the school for the following route: M-HP-3. This completes our second bus evacuation requirement for the 2023-2024 school year.

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

5. It is recommended by the Superintendent that the Board approves the following Joint Transportation Agreement for to and from transportation for for the 2024 Extended School Year:

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Host – High Point Regional High School

Joiner –Vernon Township Bd of Education

Total Joiner Cost - \$3,393.75

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Route Cost
ESY22-5	Northern Hills Academy	7/1/24	8/13/24	1	1	\$3,393.75

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

6. It is recommended by the Superintendent that the Board approves the following Joint Transportation Agreement for to and from transportation for for the 2024 Extended School Year:

Host – High Point Regional High School

Joiner –Wallkill Valley Regional High School

Total Joiner Cost - \$24,875.00

Route #	Destination	Start Date	End Date	# of Host Students	# of Joiner Students	Route Cost
SR-24021	CEA School	7/8/24	8/16/24	0	1	\$6,660.00
ESYQ-1	High Point Regional HS	7/8/24	8/8/24	0	1	\$2,180.00
ESYQ-3	Northern Hills Academy	7/1/24	8/13/24	1	1	\$4,695.00
ESYQ-2	Sparta High School	7/1/24	8/1/24	0	1	\$1,200.00
SR-24128	Windsor School	7/1/24	8/16/24	0	1	\$10,140.00

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

Joseph Conforth	Wayne Dunn	Allison Orsi	Tina Palecek	Elisabeth Schuman
Gayle Tidona	Thomas Van Stone	Nancie Wise		

I. LEGAL

XV. CORRESPONDENCE

XVI. MISCELLANEOUS

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6:00 p.m. Open meeting and enter Executive Session-Board Conference Room

7:00 p.m. Public Session Resumes-Board Conference Room

- **SCHOOL BOARD MANDATED TRAINING**

Please contact the Board Office if you need to be scheduled.

XVII. PUBLIC COMMENTS (Name and Address)

XVIII. MOTION TO CLOSE PUBLIC COMMENTS

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

XIX. NON COMMITTEE BOARD MEMBER REPORTS/COMMENTS

XX. OTHER BUSINESS

1. For the purpose of public disclosure and in accordance with the Open Public Records Act (OPRA) the High Point Regional High School Board Office has received and responded to the following OPRA requests over the past month. [The Board will continue to provide this information on a monthly basis]:

Date Received	Date Responded	From	Request	Total Time Required	Legal Fees	Total Dist Cost Est

XXI. ADJOURNMENT

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

SDR:lk
6/20/24