

**BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
MINUTES
ANNUAL REORGANIZATION MEETING and
BOARD OF EDUCATION
REGULAR MEETING
May 2, 2011**

The Regular Meeting and Annual Reorganization Meeting of the Board of Education of the High Point Regional High School District was held on Monday, May 2, 2011 at 6:30 P.M. at the High Point Regional High School Cafeteria Annex on Pidgeon Hill Road, Wantage, New Jersey.

MEMBERS PRESENT:

Mr. Joseph Luna	Sussex	Whose term expires 2011
Mr. Harold Rowan, III	Frankford	Whose term expires 2011
Mr. Garrett Link	Wantage	Whose term expires 2011
Mr. Joseph Hoffmann	Frankford	Whose term expires 2012
Mr. Walter Stumpf Jr.	Lafayette	Whose term expires 2012
Mr. Kenneth Nelson	Wantage	Whose term expires 2013
Mr. Charles Musilli, III	Wantage	Whose term expires 2013
Mr. Edward Vander Berg	Wantage	Whose term expires 2013 (arrived at 6:40 pm)

MEMBERS ABSENT:

Mr. Thomas Case	Branchville	Whose term expires 2012
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Also Present: Dr. John W. Hannum, Superintendent; Ms. Linda A. Alvarez, Business Administrator/Board Secretary; members of the public, and High Point staff members.

Walter Stumpf opened the meeting with the flag salute and the reading of the New Jersey Open Public Meetings Act Statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices and notice sent to the New Jersey Herald, and the Clerk of the Boroughs of Branchville and Sussex and the Townships of Frankford, Lafayette and Wantage.

MISSION STATEMENT

High Point Regional High School, in partnership with faculty, family and community, is dedicated to the quest for individual excellence. By fostering high standards of achievement, we prepare students to become responsible and productive members of a diverse society.

EXECUTIVE SESSION

Mr. Stumpf read the following:

WHEREAS, Chapter 231 P.L. 1975, also known, as the Sunshine Law, authorizes a public body to meet in executive session under certain limited circumstances, and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive and private session,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the High Point Regional High School District that it does hereby determine that it is necessary to meet in executive session at this time to discuss the annual Superintendent's evaluation. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

A motion was made by Mr. Rowan, duly seconded by Mr. Luna, to enter into executive session to discuss personnel at 6:35 pm. The motion unanimously carried by a voice vote.

A motion was made by Mr. Musilli, duly seconded by Mr. Hoffmann, that the Board adjourn from Executive Session and reconvene to regular session at 7:08 pm. The motion unanimously carried by a voice vote.

MEMBERS PRESENT

Mr. Walter Stumpf Jr, President
Mr. Joseph Hoffmann
Mr. Garrett Link
Mr. Joseph Luna
Mr. Charles Musilli, III
Mr. Kenneth Nelson
Mr. Harold Rowan, III
Mr. Edward Vander Berg (arrived at 6:40 pm)

MEMBERS ABSENT

Mr. Thomas Case

Mrs. Alvarez thanked Mr. Rowan, Mr. Luna and Mr. Link for their service to High Point Regional High School.

Mrs. Alvarez administered the oath of office to the newly elected Board Members, Mr. Paul Derin, Mrs. Pamela Flynn and Mr. Charlie Rolon, Jr.

RESULTS OF APRIL 27, 2011 SCHOOL ELECTION

BUDGET		
	YES	NO
Branchville	69	35
Frankford	528	282
Lafayette	179	280
Sussex	87	72
Wantage	862	455
Total	1725	1124
	60.55%	39.45%

ELECTION OF BOARD PRESIDENT

Ms. Alvarez called for nominations for the Office of President of the Board of Education.

Mr. Joseph Hoffmann, Chairperson of the Nominating Committee, nominated Mr. Stumpf as President of the Board of Education.

A motion was made by Mr. Joseph Hoffmann, duly seconded by Mr. Vander Berg, that nominations for the Office of President of the Board of Education be closed. The motion unanimously carried with a voice vote, and Mr. Stumpf was declared President of the Board of Education.

ELECTION OF BOARD VICE PRESIDENT

Mr. Stumpf called for nominations for the Office of Vice President of the Board of Education.

Mr. Joseph Hoffmann nominated Mr. Musilli as Vice President of the Board of Education.

A motion was made by Mr. Joseph Hoffmann, duly seconded by Mr. Vander Berg that the nominations for the Office of Vice President of the Board of Education be closed. The motion unanimously carried with a voice vote, and Mr. Musilli was declared Vice President of the Board of Education.

APPOINTMENTS

A motion was made by Mr. Musilli, duly seconded by Mr. Vander Berg, that the Board appoint Ms. Linda A. Alvarez as Secretary of the Board of Education effective through June 30, 2012. The motion unanimously carried with a voice vote.

A motion was made by Mr. Vander Berg, duly seconded by Mr. Musilli, that the Board appoint Michelle LaStarza as Treasurer of School Monies effective July 1, 2011 - June 30, 2012. The motion unanimously carried with a voice vote.

A motion was made by Mr. Musilli, duly seconded by Mr. Nelson, that the Board appoint Walter Stumpf as Delegate to the New Jersey School Boards Association. The motion unanimously carried with a voice vote

A motion was made by Mr. Vander Berg, duly seconded by Mr. Musilli, that the Board appoint Kenneth Nelson as as Alternate Delegate to the New Jersey School Boards Association. The motion unanimously carried with a voice vote

A motion was made by Mr. Vander Berg, duly seconded by Mr. Flynn, that the Board appoint Charlie Rolon as Delegate to the Sussex County School Boards Association. The motion unanimously carried with a voice vote

A motion was made by Mr. Vander Berg, duly seconded by Mr. Musilli, that the Board appoint Pamela Flynn as Alternate Delegate to the Sussex County School Boards Association. The motion unanimously carried with a voice vote.

A motion was made by Mr. Musilli, duly seconded by Mr. Vander Berg, that the Board appoint Pamela Flynn as Representative to the Sussex County Educational Services Commission. The motion unanimously carried with a voice vote

A motion was made by Mr. Musilli, duly seconded by Mr. Vander Berg, that the Board appoint Charlie Rolon as Alternate Representative to the Sussex County Educational Services Commission. The motion unanimously carried with a voice vote

A motion was made by Mr. Musilli, duly seconded by Mr. Nelson, that the Board maintains its committee structure as follows:

Building and Grounds
Finance and Insurance
Negotiations
Personnel and Policies
Public Relations
Transportation

The motion unanimously carried with a voice vote

APPOINTMENTS, cont.

A motion was made by Mr. Musilli, duly seconded by Mr. Vander Berg, that the Board approve the following resolutions:

WHEREAS, Open Public Meetings Act, Chapter 231, P.L. 1975 requires certain public bodies to comply with the provisions of Section 1 of said act:

RESOLVED, that the Board schedule its regular monthly meetings on the third Monday of the month at 7:00 P.M. (unless otherwise noted) in the High Point Regional High School Cafeteria Annex, 299 Pidgeon Hill Road, Sussex, New Jersey as listed:

May 23, 2011
June 20, 2011
July 18, 2011
August 15, 2011
September 19, 2011
October 17, 2011 (Reg. & Public Hearing - Violence & Vandalism)
November 21, 2011
December 19, 2011
January 23, 2012
February 27, 2012
March 26, 2012 * (Reg. & Public Hearing on School Budget)
April 16, 2012 (Regular meeting)
May 7, 2012 (Tentative date for Annual Reorganization meeting)

Scheduled work sessions or Special Meetings (none scheduled at this time), along with regular meetings, are open to the public.

RESOLVED, that the Board approve the Code of Ethics for School Board, Robert's Rules of Order, and Parliamentary Procedures for all meetings as follows:

CODE OF ETHICS FOR SCHOOL BOARD MEMBERS

School Ethics Act, Chapter 178, Public Law 2001

18a:12-24.1 CODE OF ETHICS FOR SCHOOL BOARD MEMBERS - INCLUDING DISCUSSION

A school Board Member shall abide by the following Code of Ethics for School Board Members:

- a. *I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.*
- b. *I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.*
- c. *I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.*

APPOINTMENTS, cont.

- d. *I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.*
- e. *I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.*
- f. *I will refuse to surrender my independent judgement to special interest or partisan political groups or to use the schools for personal gain or for personal gain of friends.*
- g. *I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.*
- h. *I will vote to appoint the best qualified personnel available after consideration of the recommendations of the chief administrative officer.*
- i. *I will support and protect school personnel in proper performance of their duties.*
- j. *I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.*

RESOLVED, that the Board appoint Simon, Schwartz, Edelstein, & Celso, LLC as Board Attorney effective July 1, 2011 - June 30, 2012.

RESOLVED, that the Board appoint VM Associates, Inc. as Auditor effective July 1, 2011 - June 30, 2012.

RESOLVED, that the Board appoint the firm of Adams Stern Gutierrez & Lattiboudere, LLC as Special Council effective July 1, 2011 - June 30, 2012.

RESOLVED, that the Board appoint Denise Autotte, M.D. as school physician effective July 1, 2011 - June 30, 2012.

RESOLVED, that the Board appoint Dr. Glen Bradish and Andover Orthopaedic Surgery as attending physician at home football games effective July 1, 2011 - June 30, 2012.

The motions unanimously carried with a voice vote as amended.

DESIGNATIONS

A motion was made by Mr. Hoffmann, duly seconded by Mr. Vander Berg, that the Board approve the following resolutions:

RESOLVED, that the Board designate the New Jersey Herald and the Sunday Herald as the official newspaper.

DESIGNATIONS, cont.

RESOLVED, that the Board designate Morville Agency as the Agent of Record for the Board's general liability provider which includes the student community service coverage for the 2011-2012 school year.

RESOLVED, that the Board designate Bollinger Insurance as the Board's student insurance provider which includes the student community service coverage for the 2011-2012 school year.

RESOLVED, that the Board designate Sussex Bank, Lakeland Bank, U.S. Bank, The Bank of New York Mellon and NJ Cash Management Fund as the official depositories.

RESOLVED, that the Board designate Brown & Brown Benefit Advisors, Inc. as insurance broker of record for employee benefits.

RESOLVED, that the Board designate HQW Architects of Newton, NJ as architects of record for the 2011-2012 school year..

RESOLVED, that the Board designate the Director of Guidance as the 504 Compliance Officer for the 2011-2012 school year.

RESOLVED, that the Board appoint the School Security and Attendance Officer as Attendance Officer for the 2011-2012 school year.

RESOLVED, that the Board approve the following members of the affirmative action team for the 2011-2012 school year:

Co Chairs	Rosalie Haller, Director of Special Education
Members	Donna Lembo, Director of Guidance
	Scott Ripley, Asst. Principal/Director of Curriculum

RESOLVED, that the Board approve the Principal's Petty Cash Fund for \$500 and the Superintendent's Petty Cash Fund for \$150. Individual warrants eligible for reimbursement may not exceed \$75 per receipt. Sales tax will not be approved for reimbursement.

RESOLVED, that the Board approve the fee schedule for photocopies as follows:

- Letter or smaller \$0.05 per page
- Legal or larger \$0.07 per page
- Electronic no charge
- CD/DVD actual cost
- Delivery/postage service fees additional based on delivery type

RESOLVED, that the Board approve a \$3.00 transcript fee for alumni requests.

DESIGNATIONS, cont.

RESOLVED, that the Board approve the following list of Board accounts and their signatories:

Name	# of Signatures Required	Authorized Signatures
H.P.R.H.S. School Store	2	School Store Coord. Vice Principal Board Secretary
H.P.R.H.S. General Fund	3	Board President Treasurer Board Secretary Superintendent
H.P.R.H.S Agency Account	1	Treasurer Board Secretary
H.P.R.H.S. Cafeteria Fund	2	Board Secretary Treasurer
H.P.R.H.S. Adult School	2	Adult Ed. Coordinator Board Secretary Superintendent
H.P.R.H.S. Salary Account Net Pay	1	Treasurer Board Secretary
H.P.R.H.S. SUI Account	1	Treasurer Board Secretary
H.P.R.H.S. Petty Cash	2	Principal Assistant Principal
Student Activities	2	Principal Assistant Principals Board Secretary
H.P.R.H.S. Athletic Account	2	Athletic Director Vice Principal Board Secretary

DESIGNATIONS, cont.

Name	# of Signatures Required	Authorized Signatures
H.P.R.H.S. Capital Reserve	2	Business Administrator Treasurer
Scholarship Clearing	2	Board Secretary Principal Vice Principal
H.P.R.H.S. Construction Account	2	Business Administrator Treasurer Board President
H.P.R.H.S. Vending Account	1	Business Administrator Treasurer
Lease/Purchase Accounts		
State of New Jersey Cash Management Fund		
Bank of New York Mellon		

RESOLVED, that the Board approve the textbooks which meet the curriculum needs of High Point Regional High School.

RESOLVED, that the Board approve the curriculum for all courses as noted in the Course of Study booklet for 2011-12.

RESOLVED, that the Board authorize Linda A. Alvarez, School Business Administrator/Board Secretary as:

- Custodian of Board of Education Records for OPRA compliance;
- Chief Financial Officer and Investment Officer with approved depositories;
- Public Agency Compliance Officer (PACO in purchasing compliance);
- Qualified Purchasing Agent - quote threshold \$5,400, transportation contract threshold \$17,200, all other bids threshold \$36,000.
- Maintain appropriate bonding as required by State statutes;
- Make telephone, wire, and electronic transactions of board funds;
- Invest Board funds at the most advantageous rate in compliance with all state laws and regulations.

DESIGNATIONS, cont.

RESOLVED, that the Board authorize the School Business Administrator/Board Secretary, in consultation and agreement with the Superintendent, to process line item transfers in compliance with required approvals per S1701 and A3680 between Board meetings.

RESOLVED, that the Board approve the Supervisor of Building and Grounds as the Safety Compliance Officer, IPM Coordinator, AHERA, Air Quality Designee, Chemical Hygiene Officer and the Right to Know Officer for the 2011-2012 school year.

RESOLVED, that the Board approve the following tax shelter annuity companies for the 2011-2012 school year:

Equitable
Lincoln Planning, Inc.
Putnam Funds
T.Rowe Price

RESOLVED, that the Board approve the following State Certified Annual Tuition Rates for the 2011-2012 school year:

9-12	17,671.00
LLD	27,000.00
Cognitive Mild	32,000.00
MD	65,000.00
Alternative Education	25,000.00

RESOLVED, that the Board approve the chart of accounts for the budgetary process and authorize the Superintendent of Schools and the School Business Administrator to implement the 2011-2012 school budget pursuant to applicable local and state policies and regulations.

RESOLVED, that the Board approve the bylaws and policies printed and codified in the comprehensive document entitled "Bylaws and Policies of the High Point Regional High School Board of Education."

RESOLVED, that the Board approve the High Point Regional High School Crisis Management Plan.

RESOLVED, that the Board approve all job descriptions, handbooks, and other legislative or regulatory action of the Board hereby continued in force through June 30, 2012, subject to revisions as recommended by the Superintendent.

RESOLVED, that the Board recognize the following bargaining units and contractual agreements:

High Point Education Association
High Point Administrators Association

RESOLVED, that the Board authorize the Board President or designee act as Board Secretary when appropriate.

DESIGNATIONS, cont

RESOLVED, that the Board authorize use of a signature stamp for the Board President, Treasurer and Board Secretary.

RESOLVED, that the Board approve the appropriate bonding of the School Business Administrator (\$200,000) and the Treasurer of School Monies (\$100,000) as required by statute.

RESOLVED, that the Board approve the following resolution, School Alliance Fund Commissioner:

WHEREAS, The High Point Regional High School Board of Education, hereafter referred to as the "Educational Facility" is a member of the School Alliance Insurance Fund; and

WHEREAS, the School Alliance Fund requires a Fund Commissioner be appointed for each "Educational Facility";

BE IT RESOLVED that the High Point Regional High School Board of Education appoints the Business Administrator/Board Secretary as the Fund Commissioner;

BE IT FURTHER RESOLVED that the "Educational Facility's" Fund Commissioner is authorized and directed to execute such documents as are required by the Funds' bylaws.

RESOLVED, that the Board of Education recognize the following quasi entities:

High Point Regional High School Wildcat Booster Club

High Point Golf Club (HPGC)

High Point Bowling Club

High Point Ice Hockey Club (subject to application completion)

RESOLVED, that the Board recognize the High Point Regional High School Educational Foundation.

RESOLVED, that the Board approve the following Resolution Authorizing Contracts with Approved State Contract Vendors for Boards of Education Pursuant to N.J.S.A. 18A:18A-10a for the 2011-2012 school year as follows:

WHEREAS, the High Point Regional High School Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29 (c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the High Point Regional High School Board of Education, has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the High Point Regional High School Board of Education, intends to enter into contracts with the **attached** Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

DESIGNATIONS, cont.

RESOLVED, that the High Point Regional High School Board of Education School Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the High Point Regional High School Board of Education and the Referenced State Contract Vendor shall be for the 2011-12 school year.

RESOLVED, that the Board approve the Agreement between High Point Regional High School and J and B Occupational Therapy, LLC who will provide occupational, physical and speech therapy as referred by the High Point Regional High School Child Study Team for the 2011 – 2012 school year.

RESOLVED, that the Board the Agreement between High Point Regional High School and Ellen Difilly who will provide occupational, and physical therapy as referred by the High Point Regional High School Child Study Team for the 2011 – 2012 school year at the rate of \$85. per hour.

RESOLVED, that the Board approve an agreement between High Point Regional High School and Middlesex Regional Educational Services Commission for a cooperative pricing system for the 2011-2012 school year.

RESOLVED, that the Board approve High Point Regional High School's enrollment as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA, for the 2011-2012 school year.

"The Board of Education of School District No. 37-2165, County of Sussex, State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et. seq.) herewith enrolls High Point Regional High School as a member of the New Jersey Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA."

This resolution is to continue in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. *Pursuant to N.J.S.A. 18A:11.3, in adopting this resolution, the Board of Education adopts as its own policy and agrees to be governed by, the Constitution Bylaws and Rules and Regulations of the NJSIAA.*

RESOLVED, that the Board approve the collection and maintenance of student records according to 6A:32-7.3.

RESOLVED, that the Board approve the Agreement with the New Jersey State Police for discretionary Police Services, continuing the relationship between the school district and the New Jersey State Police for the 2011-2012 school year.

RESOLVED, that the Board approve the Agreement with the Sussex County Sheriff's Office for discretionary Police Services, continuing the relationship between the school district and the Sussex County Sheriff's Office for the 2011-2012 school year.

DESIGNATIONS, cont.

RESOLVED, that the Board approve the following substitute pay rates for the 2010-2011 school year:

Substitute Aide	\$10.00/hour
Substitute Bus Driver	\$20.00/hour
Substitute Custodian	\$10.00/hour - \$11.00 per hour after 40 days within one school year
Substitute Secretary	\$10.00/hour
Substitute Nurse	\$20.00/hour
Substitute Security Guard	\$12.00/hour
Substitute Teacher	\$75.00/day - \$90.00 after 40 days within one school year

RESOLVED, that the Board approve the High Point Regional High School Food Service Biosecurity Management Plan developed in cooperation with Mashchio's Food Services, Inc., High Point Regional High School and the High Point Regional High School Board of Education.

RESOLVED, that the Board approve the following resolution:

WHEREAS, the SCHOOL BOARD OF HIGH POINT REGIONAL HIGH SCHOOL, SUSSEX COUNTY, NJ, (Board) approve the renewal of the Agreement with National Purchasing Cooperative (the "Cooperative" operating as "National BuyBoard", a program created for the benefit of school districts and other governmental entities nationwide.

The motions unanimously carried with a voice vote.

REGULAR MEETING

APPROVE MINUTES

The following motion was postponed to the May 23, 2011 Board Meeting:

That the Board approve the minutes of the following meeting:

March 28, 2011 - Regular Meeting

March 28, 2011 - Executive Session

A motion was made by Mr. Vander Berg, duly seconded by Mr. Hoffmann, that the Board approve the minutes of the following meetings of the Board of Education:

Regular Meeting - April 18, 2011

Executive Session - April 18, 2011

The motion carried with a voice vote, with Mr. Derin, Mrs. Flynn and Mr. Rolon abstaining..

PRESENTATION

Mr. Greg Youngman, Mr. Jon Tallamy and Mr. Scott Ripley congratulated the following:

Mr. David Ruppert has been chosen as High Point Regional's recipient of the Governor's Teacher Award
Ms. Lisa Hodgins as High Point's Teacher of the Year

HPEA Report:

Mrs. Debbie Anderson, HPEA President, updated the Board on the following HPEA items:

- Congratulations on the budget passing. The HPEA sent out 600 flyers and made many phone calls.
- The HPEA will present a \$1,000.00 scholarship to a High Point Student going into education.
- Mrs. Anderson will complete her tenure as HPEA President until April 2012, as approved by the NJEA Attorney and By Laws.

Student Council

Rebecca VanHorn, Speaker of the House, updated the Board on the following Student Council activities:

- Congratulations to Mr. Ruppert and Ms. Hodgins
- The Student Council attended the Red Cross luncheon and were recognized for their fund raising efforts
- Tillie's kids were invited to attend the Spring Musical
- The car wash raised over \$400
- Class elections will take place next week, class representative and class officers will be conducted in the following weeks

Principal's Report

Mr. Greg Youngman updated the Board of Education on the following high school activities:

- Thank you to the outgoing Board Members and Welcome to Mr. Derin, Mrs. Flynn and Mr. Rolon;
- Mrs. Madelaine Travaille and the Science Research Club reported on their trip to GE Healthcare where they were trained to work the Protein Purification systems
- Teacher Appreciation week is next week, an administration breakfast is planned for 5/5/2011
- The Girl Scout's Don't Stop Believing fund raiser
- Advance placement testing
- State Testing
- Senior Activities
- High Honor Roll and Honor Roll
- Wrestling Team

Curriculum and Instruction

Mr. Scott Ripley, Director of Curriculum, updated the Board of Education on the following curriculum items:

- NJQSAC
- HSPA Exam
- Professional Development

Athletics

Mr. Gib Carter updated the Board of Education on the following items relating to athletics:

- Difficulty scheduling due to weather delays
- Recognize Seamus Campbell and the parents on the formation of the new Golf Club
- Thank you to Brian Emma who volunteered as Lacrosse Coach
- Four night football games have been scheduled for next year
- Thank you to the transportation department who have worked very hard with all the recent cancelations
- Still working to form an Ice Hockey Club with Walkkill Valley
- There will be another State re-alignment of the football schedule
- There is discussion to disband NJSIAA
- Thank you to Mrs. Gallagher for her work on the Tricky Tray, they raised \$3,000.
- Sports Awards are scheduled for May 25, 2010

PUBLIC COMMENTS ON AGENDA ITEMS

Mrs. Denise Wilson, teacher, inquired about the tuition rates. Mrs. Alvarez responded that the figures are a direct result of the budget. The state will certify in one year after the audit is complete.

BUSINESS ITEMS

Dr. Hannum thanked Mr. Luna, Mr. Rowan and Mr. Link for their many years of service.

Mr. Luna thanked the Board Office Staff and Mrs. Alvarez, and the Administration.

ACTION ITEMS:

CURRICULUM AND INSTRUCTION

The Faculty Attendance rate for March 2011 was 94.7%. (Attachment A-1)

The Student Attendance rate for March 2011 was 95.5%. (Attachment A-2)

A copy of the suspension report for the month of March 2011 was distributed. (Attachment A-3)

A motion was made by Mr. Musilli, duly seconded by Mr. Nelson, that the Board approve the following:

RESOLVED, that the Board approve the student field trips as listed in Attachment A-4.

RESOLVED, that the Board approve the workshops for staff members as listed in Attachment A-5.

RESOLVED, that the Board approve Tuesday, June 21, 2011, as the official date of graduation for the High Point Regional High School Class of 2011.

The motion unanimously carried by a voice vote.

PERSONNEL

A motion was made by Mr. Musilli, duly seconded by Mr. Vander Berg, that, upon the recommendation of the Superintendent, the Board approve the following resolutions:

RESOLVED, that the Board approve the staff members for the 2011-2012 school year as listed in Attachment B-1.

RESOLVED, that the Board grant approval to Jill Retz, Teacher of Mathematics, for an extension of her child care leave of absence through Friday, November 25, 2011.

RESOLVED, that the Board approve the following home instruction tutors for the 2011-2012 school year.

Bradley Batastini
Steven Schindler

PERSONNEL

RESOLVED, that the Board approve the following list of 2011 Summer Custodians Candidates:

Name	Step	Remuneration
Ben Kozlowski	A-3	\$9.50
Kimberly Crowell	A-6	\$10.25
Nick Osterhoust	A-1	\$9.00
Chris Coursen	A-1	\$9.00
Steven Bayconich	A-4	\$9.75
Nick Bayconich	A-4	\$9.75
Tyler Kristiansen	A-1	\$9.00
Tyler Gonnoud	S-1	\$8.00
Katherine McCole	A-1	\$9.00
Brandon Ritter	A-1	\$9.00
Natasha Antanaitis	S-1	\$8.00
Tara Gunderman	A-3	\$9.50

ALTERNATES

Brittany Strick	S-2	\$8.25
Brandon Dykstra	S-1	\$8.00
Alex Gilmore	S-1	\$8.00
Marcus Gomez	S-1	\$8.00
Robert Selkow	A-1	\$9.00
Bradley Thrift	A-1	\$9.00
Cody Riker	A-1	\$9.00
Justin Smisko	A-1	\$9.00
Maria Perry	A-1	\$9.00
Sean Marks	A-3	\$9.50

The motions unanimously carried with a voice vote.

EXTRA CURRICULAR

A motion was made by Mr. Musilli, duly seconded by Mr. Vander Berg, that, upon the recommendation of the Superintendent, the Board approve the following resolutions:

RESOLVED, that the Board grant permission to Seamus Campbell, Chris Dexter and Bill Percey to host the non-affiliated High Point Hoops Basketball Camp which will run as follows:

June 27 – 30, 2011 from 9:00 a.m. through 12:00 noon

July 11 – 14, 2011 from 9:00 a.m. through 12:00 noon

July 18 – 21, 2011 from 9:00 a.m. through 12:00 noon

The camp will be self-supporting and will charge \$60 - \$85 per student with an assessment of appropriate non-affiliated facilities use fees

EXTRA CURRICULAR, cont.

RESOLVED, that the Board accept, with regret, the resignation of the following individuals effective for the 2011-2012 school year:

Karen Kozlowski	International Club Advisor
Rena Mills-Little	Class Advisor
Heather Gonzalez	Key Club Advisor

The motion unanimously carried with a voice vote.

A motion was made by Mr. Musilli, duly seconded by Mr. Nelson, that, upon the recommendation of the Superintendent, the Board approve the following resolutions:

RESOLVED, that the Board grant permission to form the Student Book Club. Ms. Eileen Fenlon has volunteered as advisor to the club and there will be no cost to the Board of Education.

The motion unanimously carried with a voice vote.

POLICY

A motion was made by Mr. Musilli, duly seconded by Mr. Vander Berg, that the Board approve the following resolutions:

RESOLVED, that the Board approve the first reading of the following revised policies: (Attachment D-1)

Policy 2461	Special Education/Receiving Schools
Policy 6150	Tuition Income
Policy 6220	Budget Preparation
Policy 6311	Contracts for goods or Services Funded by Federal Grants
Policy 6820	Financial Reports

RESOLVED, that the Board that the Board approve the second reading of the following new policies:

Policy 1140	Affirmative Action Program
Policy 5561	Use of Physical Restraint

The motion unanimously carried with a voice vote.

NEGOTIATIONS

There are no items at this time.

BUILDINGS AND GROUNDS

A motion was made by Mr. Musilli, duly seconded by Mr. Vander Berg, that the Board approve the following resolutions:

RESOLVED, that the Board conducted a public bid opening on April 7, 2011 at 10:00 am prevailing time for the replacement of windows and doors in the original high school building. The Board awarded the contract for the DOE Project #2165-030-09-1001 and SDA Project #2165-030-09-OZNS under Grant Agreement #G5-3572 and now requires the services of an architect to provide the professional services

RESOLVED, that the Board approve HQW Architects LLC of Newton New Jersey to complete the identified services for the board for the lump sum fee not to exceed \$34,500 billed monthly at a percentage complete schedule of \$8,200 per month with additional services invoiced at the per hour rate stated in the agreement ranging from \$65 for clerical services not to exceed \$150 per hour for Principal partner and with prior approval of the board and subject to 18A:18A.5a(1) without public bidding and now therefore award a contract to HQW Architects LLC and authorizes the Business Administrator to sign the contract on behalf of the Board.

The motions unanimously carried with a voice vote.

A motion was made by Mr. Nelson, duly seconded by Mr. Vander Berg, that the Board approve the following resolutions:

RESOLVED, that the Board accept an incentive rebate check in the amount of \$3,080 for the energy efficiency project that was recently completed at High Point. The check covers the full incentive rebate for this project

RESOLVED, that the Board accept the proposal and approve the Agreement between the High Point Regional High School and AERO Environmental Services, Inc. For the full hazardous product inventory, preparation of the 2008 NJDOHSS Workplace Survey 2011 update and the complete Central File update in the amount of \$4,150.

The motions unanimously carried with a voice vote.

FINANCE AND INSURANCE

A motion was made by Mr. Hoffmann, duly seconded by Mr. Musilli, that the Board approve the following resolutions:

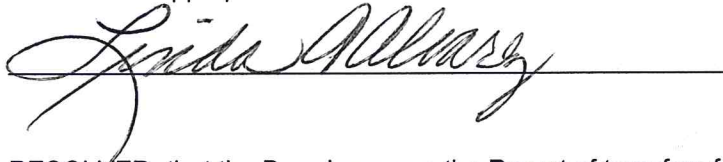
RESOLVED, that the Board accept the Report of the Board Secretary/Business Administrator for the month of March 2011. (Attachment G-1)

RESOLVED, that the Board accept the Report of the Treasurer for the month of March 2011. (Attachment G-2)

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FINANCE AND INSURANCE, cont.

We hereby certify, pursuant to N.J.A.C. 6A:23-2.11 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).



RESOLVED, that the Board approve the Report of transfers for the month of April 2011 (Attachment G-3)

RESOLVED, that the Board approve for payment the attached schedule of audited bills dated May 2, 2011. (Attachment G-4)

RESOLVED, that the Board accept the Student Account, Athletic Account, Cafeteria and School Store Account reconciliations for March 2011. (Attachment G-5)
The motion unanimously carried with a voice vote.

A motion was made by Mr. Hoffmann, duly seconded by Mr. Vander Berg, that the Board approve the following resolutions:

RESOLVED, that the Board pursuant to N.J.S.A. 18A:18A-4.5(b), and 18A:11-1, the Board hereby approved renewal of the current contract with Maschio's Food Services, Inc. The contract will be awarded on a flat management fee basis. High Point Regional High School Board of Education shall pay Maschio's Food Services, Inc. an annual management fee in the amount of \$15,450. This management fee shall be payable in 10 monthly installments of \$1,545 per month commencing on September 1, 2011 and ending on June 30, 2012. Maschio's Food Services, Inc. guarantees a return to High Point Regional High School Board of Education in the amount of \$55,654. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including the management fee) is below this amount, Maschio's Food Services, Inc. shall be responsible for any shortfall.

RESOLVED, that the Board grant approval to amend the FY 2011 IDEA ARRA Grant application to re-allocate funds from Professional Services and other Purchased Services not to exceed \$15,250 to purchase supplies according to the original grant.

RESOLVED, that the Board grant approval to amend the FY 2011 IDEA Basic Grant application to re-allocate funds from Professional Technical Services not to exceed \$8,415 to purchase supplies according to the original grant.

RESOLVED, that the Board grant approval to amend the FY 2011 NCLB Title I Grant application to re-allocate Title I, Part A, Supplemental Education Services funds set aside in the amount of \$7,055 Professional Development Services to purchase supplies and or assistance technology to collect and analyze data to improve student achievement based on approval from the NJDOE dated April 14, 2011.

FINANCE AND INSURANCE, cont.

RESOLVED, that the Board grant approval to sell or dispose of the UCS Pole Vaulting Landing Mats. They are approximately ten years old with extensive wearing.

RESOLVED, that the Board approve the following resolution excusing Lakeland-Andover and the Willowglen Academy from participation in the State Free and Reduced Lunch Program:

Resolved that the High Point Regional High School Board of Education will not require Lakeland-Andover and the Willowglen Academy to apply for and receive funding from the New Jersey Child Nutrition Program, nor charge students for a reduced and/or paid meal for any classified students from High Point Regional High School in accordance with N.J.A.C. 6A:23-4 (a)ii and iii during the 2011-2012 school year. The motions unanimously carried with a voice vote.

TRANSPORTATION

A motion was made by Mr. Vander Berg, duly seconded by Mr. Musilli, that the Board approve the following resolutions:

RESOLVED, that the Board approve the following Quoted Contracts:

FSZ Transportation

Route HSQ-1109

FSZ Transportation will transport two students (one from Hacketstown and one from Great Meadows) to Kittatinny High School and Wallkill High School.

They are to Arrive at Kittatinny HS by 7:15 AM and to Wallkill Valley Reg. HS by 7:35 AM. They will pick up the Kittatinny student at 2:10 PM and the Wallkill student at 2:35 PM. The cost of this route is \$155.00 pd. Wallkill and Kittatinny will each pay \$77.50 per day. This route started on Monday, April 11, 2011 and will continue for the remainder of the school year which is approximately 50 days. The total amount for this contract is not to exceed \$7,750.00.

RESOLVED, that the Board approve the following Joint Agreements:

Host – High Point

Joiner – Kittatinny

High Point will transport one Kittatinny student from Hacketstown to Kittatinny HS at a per diem rate of \$77.50 pd for a maximum of 50 days. The cost is not to exceed \$3,875.00 for the remainder of the school year.

Host – High Point

Joiner – Wallkill

High Point will transport one Wallkill student from Great Meadows to Wallkill Valley Reg. HS at a per diem rate of \$77.50 pd for a maximum of 50 days. The cost is not to exceed \$3,875.00 for the remainder of the school year.

The motions unanimously carried by a voice vote.

TRANSPORTATION, cont.

The following resolution has been postponed until May 23, 2011:

It is recommended that the Board approves purchase of one 54-passenger school vehicle and awards the purchase to " _____ "as the lowest responsive bidder based on bids opened April 29, 2011.

LITIGATION/LEGAL

Any open Litigation/Legal items will be discussed during Executive Session.

CORRESPONDENCE

The Board of Trustees of Chilton Hospital and Foundation expressed its appreciation to High Point and its student for the donation to the Cecelia's Angel Fund. (Attachment VI-1)

The National Interscholastic Athletic Administrators Association notified High Point that John. G. Carter has successfully completed the process to claim the title of Certified Athletic Administrator (CAA). (Attachment VI-2)

MISCELLANEOUS

The Board was invited to attend the 2011 Scholarship Awards Dinner on May 16, 2011, 6:00 p.m., at Crystal Springs Country Club. Please call Janet Brummell, Secretary to the Principal, if you plan to attend.

PUBLIC COMMENT

Garrett Link, thanked the Wantage Community and the school to have served for three years. It was very rewarding, High Point is a Great School. Good Luck to the new members.

Mr. Carter, Administrator, thanked Wantage Excavating and the grounds crew for the work on the Baseball Field.

Mrs. Gallagher, President of the Booster Club, thanked the Board for their Tricky Tray donation, thanked the custodial staff, thanked Mr. Youngman and the Teacher's Association. It was a wonderful night and raised \$3,000.

EXECUTIVE SESSION

Mr. Stumpf read the following:

WHEREAS, Chapter 231 P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive session under certain limited circumstances, and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive and private session,

A motion was made by Mr. Vander Berg, duly seconded by Mr. Musilli, that the Board enter into executive session to discuss items regarding Kristiansen vs. High Point Regional High School, Anderson vs. High Point Regional High School and a Grievance filed by the HPEA, which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, "Open Public Meetings Act." Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the Executive Session at 8:30 pm. Action may be taken. The motion unanimously carried by a voice vote.

A motion was made by Mr. Musilli, duly seconded by Mr. Vander Berg, that the Board adjourn from Executive Session and reconvene to regular session at 10:05 pm. The motion unanimously carried by a voice vote.

MEMBERS PRESENT

Mr. Walter Stumpf Jr, President
Mr. Paul Derin
Mrs. Pamela Flynn
Mr. Joseph Hoffmann
Mr. Charles Musilli, III
Mr. Kenneth Nelson
Mr. Charlie Rolon
Mr. Edward Vander Berg (arrived at 6:40 pm)

MEMBERS ABSENT

Mr. Thomas Case

ADJOURNMENT

With no further action or discussion required of the High Point Regional High School Board of Education at this time, a motion was made by Mr. Musilli, duly seconded by Mr. Vander Berg, to adjourn the regular meeting at 10:06 pm. The motion unanimously carried by a voice vote.

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Respectfully submitted,


Linda A. Alvarez
Board Secretary/ Business Administrator

LAA:fw