

BOARD OF EDUCATION  
HIGH POINT REGIONAL HIGH SCHOOL  
PUBLIC HEARING ON FINAL BUDGET &  
BOARD OF EDUCATION REGULAR MEETING MINUTES  
March 26, 2012

The Public Hearing on the Final Budget and Regular Meeting of the Board of Education of the High Point Regional High School District was held on Monday, March 26, 2012 at 7:00 P.M. at the High Point Regional High School Cafeteria Annex on Pidgeon Hill Road, Wantage, New Jersey.

**MEMBERS PRESENT**            Mr. Walter Stumpf Jr., President  
   Mrs. Pamela Flynn  
   Mr. Joseph Hoffmann  
   Mr. Kenneth Nelson  
   Mr. Charlie Rolon, Jr.  
   Mr. Edward Vander Berg

**MEMBERS ABSENT**            Mr. Thomas Case, Mr. Paul Derin and Mr. Charles Musilli, III

**Also Present:**        Dr. John W. Hannum, Superintendent; Mrs. Alice E. Bresett, Business Administrator/Board Secretary; Ms. Carolyn B. Joseph, Interim Business Administrator/ Interim Board Secretary; and members of the public and High Point staff members.

Mr. Stumpf opened the meeting with the flag salute and the reading of the New Jersey Open Public Meetings Act Statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices and notice sent to the New Jersey Herald, and the Clerk of the Boroughs of Branchville and Sussex and the Townships of Frankford, Lafayette and Wantage.

### **MISSION STATEMENT**

High Point Regional High School, in partnership with faculty, family and community, is dedicated to the quest for individual excellence. By fostering high standards of achievement, we prepare students to become responsible and productive members of a diverse society.

### **APPROVE MINUTES**

A motion was made by Mrs. Flynn, duly seconded by Mr. Hoffmann, that the Board approve the minutes of the following meetings of the Board of Education as amended:

February 27, 2012 Regular Meeting Minutes  
February 27, 2012 Executive Meeting Minutes

The motion carried with a voice vote, with Mr. Vander Berg abstaining.

**BOARD OF EDUCATION  
HIGH POINT REGIONAL HIGH SCHOOL  
PUBLIC HEARING ON FINAL BUDGET &  
REGULAR MEETING  
March 26, 2012  
Page 2  
PUBLIC COMMENTS - AGENDA ITEMS ONLY**

None were heard.

**PRESENTATIONS:**

**Governor's Teacher Recognition Recipient and Teacher of the Year**

Dr. Hannum announced that **Mr. Edward Blevins** has been chosen as High Point Regional's recipient of the Governor's Teacher Award and **Mrs. Kory Loyola** as High Point's Teacher of the Year. Congratulations to both individuals.

**2012-2013 Budget**

Mrs. Carolyn Joseph facilitated a Public Hearing on the 2012-2013 School Budget with public comments.

**PUBLIC COMMENTS - 2012-2013 Budget**

Mr. Joseph Stenick, Frankford Township - does the \$325,875 state aid cut reflect the decrease in enrollment? What is the plan for staffing over the next five years? What increment is there over the next five years? Dr. Hannum responded that we have reduced over 40 staff members in the last four years. Mr. Ripley explained that becoming a Choice School could bump up enrollment.

Mr. William Getler, Wantage Township stated that the Board decision to eliminate the budget vote was a disservice. Where is the \$2,000,000 surplus? Sending districts are down 675 students, Wantage getting hit this year due to the assessments. Why is the handout different than the advertised budget?

**HPEA Report**

Mrs. Deborah Anderson, HPEA President, updated the Board as follows:

- Congratulations to Ed Blevins.
- Met with Dr. Hannum on some issues.
- The Executive Committee met with Mr. Costello, Mr. Tallamy and Mr. Ripley and discussed issues on the HIB law. We need more review regarding staff and student issues.
- Met with the Board Committee regarding the sick bank.
- The HPEA has amended its by-laws to stagger the election of officers: the Vice President and Treasurer first year, President and Secretary the following year.
- Get well wishes to Mr. Derin.

**Student Council**

Lenna Daniels, Speaker of the House, updated the board on Student Council activities.

- Red Cross fund raiser, \$1,697 so far, the goal was \$1,000.
- Bracelets

**BOARD OF EDUCATION  
HIGH POINT REGIONAL HIGH SCHOOL  
PUBLIC HEARING ON FINAL BUDGET &  
REGULAR MEETING**

*March 26, 2012*

*Page 3*

**Student Council, cont.**

- Hero cards
- There will be a dance on Friday
- Jeans Day
- Spirit Week
- Tilly's kid will attend a showing of the Musical

**Principal's Report**

Mr. Costello, Principal, updated the Board on the following High School activities:

- Black Light Dance
- High Point is hosting 23 Spanish Students
- Once Upon a Mattress Musical
- End of the 3<sup>rd</sup> marking period
- Project Alert
- National Honor Society Week
- Booster Club Tricky Tray

**Curriculum and Instruction**

Mr. Scott Ripley updated the Board of Education on the following Curriculum and Instruction items:

- Local Professional Development Plan 2012-2013
- Choice Schools Program

**Athletics**

Mr. Gib Carter reported to the Board on athletic items including the following:

- Congratulations to Mr. Blevins
- Lacrosse
- Scholar Athletic Carly Zinner

Dr. John Hannum updated the Board on the QSAC visit. The visit went well as the County Superintendent was impressed with High Point. Dr. Hannum introduced Alice Bresett as the new Business Administrator and thanked Carolyn Joseph and stated that she would be presenting the Budget.

**UNFINISHED BUSINESS**

Walter Stumpf discussed the upcoming retreat.

**CURRICULUM AND INSTRUCTION**

The Faculty Attendance rate for February 2012 was 95.2%. (Attachment A-1)

The Student Attendance rate for February 2012 was 95.6%. (Attachment A-2)

**BOARD OF EDUCATION  
HIGH POINT REGIONAL HIGH SCHOOL  
PUBLIC HEARING ON FINAL BUDGET &  
REGULAR MEETING  
March 26, 2012  
Page 4  
CURRICULUM AND INSTRUCTION, cont.**

A copy of the suspension report for the month of February was disseminated. (Attachment A-3)

A copy of the Harassment, Intimidation and Bullying Report for the period of February 27, 2012 through March 26, 2012 was disseminated. (Attachment A-4)

A motion was made by Mr. Vander Berg, duly seconded by Mrs. Flynn, that, upon recommendation of the Superintendent, the Board approve the following items:

RESOLVED, that the Board approve the student field trips listed in Attachment A-5.

RESOLVED, that the Board approve for submission to the Sussex County Department of Education the High Point Regional High School Local Professional Development Plan 2012 - 2013. (Attachment A-7)

RESOLVED, that the Board approve setting the official graduation date for the Class of 2012, for Saturday morning, June 16, 2012 at 10:00 AM.

RESOLVED, that the Board approve the application for High Point Regional High School District's participation in the School Interdistrict Public School Choice Program. (Attachment A-8)

The motions unanimously carried by a voice vote.

**PERSONNEL**

A motion was made by Mr. Nelson, duly seconded by Mr. Vander Berg, that, upon recommendation of the Superintendent, the Board approve the following resolutions:

RESOLVED, that the Board approve, with regret, the retirement notification of Carol Corter, Secretary, effective March 31, 2012.

RESOLVED, that the Board approve, with regret, the retirement notification of Robert Breen, Weekend Security Guard, effective June 1, 2012.

The motions unanimously carried by a voice vote.

A motion was made by Mr. Nelson, duly seconded by Mr. Vander Berg, that, upon recommendation of the Superintendent, the Board approve the following resolution:

RESOLVED, that the Board approve the appointment of the following substitute teachers for the remainder of the 2011-2012 school year:

Lauren Fasano  
Michael Scott

The motion unanimously carried by a roll call vote

**BOARD OF EDUCATION  
HIGH POINT REGIONAL HIGH SCHOOL  
PUBLIC HEARING ON FINAL BUDGET &  
REGULAR MEETING**

**March 26, 2012**

**Page 5**

**PERSONNEL, cont.**

AYES: Mr. Walter Stumpf Jr.                      Mr. Joseph Hoffmann                      Mr. Charlie Rolon, Jr.  
         Mrs. Pamela Flynn                              Mr. Kenneth Nelson                      Mr. Edward Vander Berg

NOES: None

A motion was made by Mr. Nelson, duly seconded by Mr. Vander Berg, that, upon recommendation of the Superintendent, the Board approve the following resolution:

RESOLVED, that the Board approve the appointment of Aleshia Coursen, pending criminal history review, as a substitute secretary for the remainder of the 2011-2012 school year.

The motion unanimously carried by a roll call vote

AYES: Mr. Walter Stumpf Jr.                      Mr. Joseph Hoffmann                      Mr. Charlie Rolon, Jr.  
         Mrs. Pamela Flynn                              Mr. Kenneth Nelson                      Mr. Edward Vander Berg

NOES: None

A motion was made by Mr. Nelson, duly seconded by Mr. Vander Berg, that, upon recommendation of the Superintendent, the Board approve the following resolution:

RESOLVED, that the Board approve the appointment of Eugene Emering as a substitute security guard for the 2011-2012 school year.

The motion unanimously carried by a roll call vote

AYES: Mr. Walter Stumpf Jr.                      Mr. Joseph Hoffmann                      Mr. Charlie Rolon, Jr.  
         Mrs. Pamela Flynn                              Mr. Kenneth Nelson                      Mr. Edward Vander Berg

NOES: None

A motion was made by Mr. Nelson, duly seconded by Mr. Vander Berg, that, upon recommendation of the Superintendent, the Board approve the following resolution:

RESOLVED, that the Board approve an extended medical leave of absence for Employee 249 through June 1, 2012, or until employee is released to return to work by physician.

The motion unanimously carried by a roll call vote

AYES: Mr. Walter Stumpf Jr.                      Mr. Joseph Hoffmann                      Mr. Charlie Rolon, Jr.  
         Mrs. Pamela Flynn                              Mr. Kenneth Nelson                      Mr. Edward Vander Berg

NOES: None

A motion was made by Mr. Nelson, duly seconded by Mr. Vander Berg, that, upon recommendation of the Superintendent, the Board approve the following resolution:

RESOLVED, that the Board approve a contract with the Sussex County Education Services Commission for the services of Harvey Gross as a Learning Disabilities Teacher - Consultant until the return of Employee 249 at the rate of \$75/hour.

The motion unanimously carried by a roll call vote

AYES: Mr. Walter Stumpf Jr.                      Mr. Joseph Hoffmann                      Mr. Charlie Rolon, Jr.  
         Mrs. Pamela Flynn                              Mr. Kenneth Nelson                      Mr. Edward Vander Berg

NOES: None

**BOARD OF EDUCATION  
HIGH POINT REGIONAL HIGH SCHOOL  
PUBLIC HEARING ON FINAL BUDGET &  
REGULAR MEETING**

**March 26, 2012**

**Page 6**

**PERSONNEL, cont.**

A motion was made by Mr. Nelson, duly seconded by Mr. Vander Berg, that, upon recommendation of the Superintendent, the Board approve the following resolution:

RESOLVED, that the Board rescind the appointment of Margie Havens to a sixth period assignment, effective March 15, 2012.

The motion unanimously carried by a roll call vote

AYES: Mr. Walter Stumpf Jr.                      Mr. Joseph Hoffmann                      Mr. Charlie Rolon, Jr.  
         Mrs. Pamela Flynn                      Mr. Kenneth Nelson                      Mr. Edward Vander Berg

NOES: None

A motion was made by Mr. Nelson, duly seconded by Mr. Vander Berg, that, upon recommendation of the Superintendent, the Board approve the following resolution:

RESOLVED, that the Board approve the appointment of a sixth period assignment in classroom support to Kate Harnish, effective March 26, 2012 for the remainder of the 2011-2012 school year, prorated for the period served. (Payment: In accordance with the existing HPEA agreement this individuals is entitled to 18% of BA Step 1 (\$49,445) or \$8,900 prorated for the dates specified.)

The motion unanimously carried by a roll call vote

AYES: Mr. Walter Stumpf Jr.                      Mr. Joseph Hoffmann                      Mr. Charlie Rolon, Jr.  
         Mrs. Pamela Flynn                      Mr. Kenneth Nelson                      Mr. Edward Vander Berg

NOES: None

A motion was made by Mr. Nelson, duly seconded by Mr. Vander Berg, that, upon recommendation of the Superintendent, the Board approve the following resolution:

RESOLVED, that the Board reinstate Lesley Lubanski as a full-time Teacher of Health and Physical Education for the 2012-2013 school year, as a result of a retirement within the department, at MA30 Step 8, \$73,158. (Please Note: The Step and salary indicated is from the 2011-2012 salary guide; contract revisions will be issued upon the conclusion of negotiations.)

The motion unanimously carried by a roll call vote

AYES: Mr. Walter Stumpf Jr.                      Mr. Joseph Hoffmann                      Mr. Charlie Rolon, Jr.  
         Mrs. Pamela Flynn                      Mr. Kenneth Nelson                      Mr. Edward Vander Berg

NOES: None

A motion was made by Mr. Nelson, duly seconded by Mr. Vander Berg, that, upon recommendation of the Superintendent, the Board approve the following resolution:

RESOLVED, that the Board approve a Federal Family Medical Leave (FMLA) to Rebecca Sarno commencing on or about September 4, 2012, with an anticipated return date of November 26, 2012.

The motion unanimously carried by a roll call vote

AYES: Mr. Walter Stumpf Jr.                      Mr. Joseph Hoffmann                      Mr. Charlie Rolon, Jr.  
         Mrs. Pamela Flynn                      Mr. Kenneth Nelson                      Mr. Edward Vander Berg

NOES: None

**BOARD OF EDUCATION  
HIGH POINT REGIONAL HIGH SCHOOL  
PUBLIC HEARING ON FINAL BUDGET &  
REGULAR MEETING  
March 26, 2012  
Page 7  
EXTRA CURRICULAR**

A motion was made by Mr. Nelson, duly seconded by Mr. Vander Berg, that, upon recommendation of the Superintendent, the Board approve the following items:

RESOLVED, that the Board grant permission to The Soccer EDGE LLC (Kevin Fenlon) to host the non-affiliated Boys and Girls High School Soccer Camp which will run from August 6 to August 17, 2012, during the hours of 8:00 a.m. to 8:00 p.m. The camp will be self-supporting and will charge \$170 per student with an assessment of appropriate non-affiliated facilities use fees.

RESOLVED, that the Board approve the initiation of a new student activity entitled Guitar/Music Club under the leadership and guidance of Mr. Michael Langan as a volunteer advisor.

RESOLVED, that the Board grant approval of a High Point Volleyball Club that will meet twice weekly during the fourth marking period pending availability of the gym. The club's meetings will be superseded by any High Point sports teams that require gym use. Brian Feuer will volunteer as Supervisor of the program.

RESOLVED, that the Board approve submission to the Northwest Jersey Athletic Conference of the Program Application for Cooperative Sports between High Point Regional High School and Walkkill Valley Regional High School in the sports of Skiing and Ice Hockey.

The motions unanimously carried by a voice vote.

## **POLICY**

A motion was made by Mr. Nelson, duly seconded by Mr. Vander Berg, that the Board approve the following as amended:

RESOLVED, that the Board approve the second reading of the following new policies/regulations:  
(Attachment D-1)

Reg 1240	Evaluation of Superintendent
Policy 1631	Residency Requirement for Person Holding School District Office, Employment, or Position
Policy 3324	Right of Privacy (Teaching Staff)
Policy 4324	Right of Privacy (Support Staff)
Policy 5117	Interdistrict Public School Choice

RESOLVED, that the Board approve the first reading of the following new policies/regulations:  
(Attachment D-2)

Reg 2415	Title I Service
Reg 8330	Pupil Records

RESOLVED, that the Board approve the first reading of the following revised policies/regulations  
(Attachment D-3)

Policy 2240	Controversial Issues
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**BOARD OF EDUCATION  
HIGH POINT REGIONAL HIGH SCHOOL  
PUBLIC HEARING ON FINAL BUDGET &  
REGULAR MEETING  
March 26, 2012  
Page 8  
POLICY, cont.**

Policy 2431	Athletic Competition
Policy 5600	Pupil Discipline/Code of Conduct
Reg 5600	Pupil Discipline/Code of Conduct
Reg 7432	Eye Protection Practices

The motions unanimously carried by a voice vote

**NEGOTIATIONS**

There was no report

**BUILDING AND GROUNDS**

There was no report

**FINANCE AND INSURANCE**

Mr. Hoffmann reported on Finance Committee Meeting on March 21, 2012.

A motion was made by Mr. Hoffmann, duly seconded by Mrs. Flynn, that the Board approve the following resolutions as amended:

RESOLVED, that the Board accept the Report of the Board Secretary/Business Administrator for the month of February 2012. (Attachment G-1)

RESOLVED, that the Board accept the Report of the Treasurer for the month of February 2012. (Attachment G-2)

We hereby certify, pursuant to N.J.A.C. 6A:23A-16.10 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (c)4.

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RESOLVED, that the Board approve the Report of transfers for the month of February 2012. (Attachment G-3)

RESOLVED, that the Board approve for payment the attached schedule of audited bills, dated March 26, 2012. (Attachment G-4)



**BOARD OF EDUCATION  
HIGH POINT REGIONAL HIGH SCHOOL  
PUBLIC HEARING ON FINAL BUDGET &  
REGULAR MEETING  
March 26, 2012  
Page 9  
FINANCE AND INSURANCE, cont.**

RESOLVED, that the Board accept the Agency Account, Athletic Account, Cafeteria Account, Capital Reserve Account, Construction Account, Principal Petty Cash, School Store, Student Accounts, Wildcat Discovery and Vending Account reconciliations for February 2012. (Attachment G-5)

RESOLVED, that the Board approve the following tuition contracts between High Point Regional High School (**sending**) and the following district and related information:

DISTRICT/SERVICE	STUDENT	TIME FRAME	COST
ECLC of New Jersey	31790	March 2, 2012– June 30, 2012	\$221.47 per diem - \$15,724.37 tentative tuition for the remainder of the year

RESOLVED, that the Board approve submission of the Race to the Top, Phase 3 (NGO: #12-RT01-A01) Application for the 2011-2012 school year.

RESOLVED, that the Board approve the following resolution, School Alliance Fund Commissioner:

WHEREAS, The High Point Regional High School Board of Education, hereafter referred to as the "Educational Facility" is a member of the School Alliance Insurance Fund; and

WHEREAS, the School Alliance Fund requires a Fund Commissioner be appointed for each "Educational Facility";

BE IT RESOLVED that the High Point Regional High School Board of Education appoints the Business Administrator/Board Secretary as the Fund Commissioner;

BE IT FURTHER RESOLVED that the "Educational Facility's" Fund Commissioner is authorized and directed to execute such documents as are required by the Funds' bylaws.

RESOLVED, that the Board approve the following resolution regarding non-employee activities, meals and refreshments; N.J.A.C. 6A:23A-5.8 provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such expense reimbursement for the 2012-2013 school year:

NOW, THEREFORE, BE IT RESOLVED that the High Point Regional High School Board of Education hereby establishes the school district's non-employee activities, meals and refreshments maximum for the 2012-13 school year at the amount not to exceed \$10,000.00.

RESOLVED, that the Board approve the following resolution regarding Travel and Related Expenses; N.J.A.C. 6A:23B-1.2 (b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such expense reimbursement for the 2012-2013 school year:

**BOARD OF EDUCATION  
HIGH POINT REGIONAL HIGH SCHOOL  
PUBLIC HEARING ON FINAL BUDGET &  
REGULAR MEETING  
March 26, 2012  
Page 10  
FINANCE AND INSURANCE, cont.**

NOW, THEREFORE, BE IT RESOLVED that the High Point Regional High School Board of Education hereby establishes the school district's Travel and Related Expenses maximum for the 2012-13 school year at the amount not to exceed \$100,000 and; the maximum amount for 2011-2012 is \$100,000 and the amount spent as of February 29, 2012, is \$6,460.77, and;

BE IT FURTHER RESOLVED that the 2012-2013 proposed budget sets the maximum business travel amount of \$1,500 per person;

AND, BE IT FURTHER RESOLVED that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

RESOLVED, that the Board approve the following resolution regarding Public Relations Expenses; N.J.A.C. 6A:23A-9.3(c)14, and each type of professional services, provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such expense reimbursement for the 2012-2013 school year and will notify the Board of Education if it becomes necessary to exceed the maximum:

NOW, THEREFORE, BE IT RESOLVED that the High Point Regional High School Board of Education hereby establishes the school district's Public Relations Services and Purchased Professional Services maximum for the 2012-2013 school year at the amount not to exceed \$93,420.72.

RESOLVED, that the Board approve the following resolution for the final budget for the 2012-2013 school year as follows:

BE IT RESOLVED that the Board of Education of High Point Regional High School hereby adopts the following budget for the 2012-2013 school year:

<b>High Point Regional High School 2012-2013 School Year Budget</b>			
	<b>Expenditures</b>		<b>Revenue</b>
General Fund	\$22,888,804	Budgeted Fund Balance	\$390,352
Capital Outlay	292,500	Withdrawal Capital Res.	260,000
Special Revenue Fund	280,000	General Fund Tax Levy	16,055,482
Debt Repayment	195,391	Tuition	100,000
		Interest	2,500
		Misc. Revenue	100,000
		State Aid	6,172,970

**BOARD OF EDUCATION  
HIGH POINT REGIONAL HIGH SCHOOL  
PUBLIC HEARING ON FINAL BUDGET &  
REGULAR MEETING  
March 26, 2012  
Page 11**

<b>High Point Regional High School 2012-2013 School Year Budget</b>			
	<b>Expenditures</b>		<b>Revenue</b>
		Extraordinary Aid	100,000
		Special Revenue	280,000
		Ed Jobs Grant	
		Debt Service Aid	
		Debt Service Tax Levy	195,391
<b>Total Expenditures</b>	<b>\$23,656,695</b>	<b>Total Revenue</b>	<b>\$23,656,695</b>

The final budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum content Standards and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Pursuant to N.J.A.C. 6A:23A-8.1 (c), the budget as adopted for the 2012-2013 school year shall be provided for public inspection on the district's internet site, and will be made available in print in a "user friendly" summary format within 48 hours after the public hearing on the budget .

The motions unanimously carried by a roll call vote.

AYES: Mr. Walter Stumpf Jr.                      Mr. Joseph Hoffmann                      Mr. Charlie Rolon, Jr.  
             Mrs. Pamela Flynn                              Mr. Kenneth Nelson                        Mr. Edward Vander Berg  
NOES: None

Mr. Stumpf thanked Dr. Hannum, the Finance Committee, Alice Bresett and Carolyn Joseph for their work on the budget.

**TRANSPORTATION**

None at this time.

**LITIGATION/LEGAL**

Any open Litigation/Legal items will be discussed during Executive Session.

**CORRESPONDENCE**

- The Office of Career and Technical Education has granted re-approval for High Point Regional High School to operate a Digital Communications/Media/Multimedia Career and Technical Education Program. (Attachment X-1)

**BOARD OF EDUCATION  
HIGH POINT REGIONAL HIGH SCHOOL  
PUBLIC HEARING ON FINAL BUDGET &  
REGULAR MEETING  
March 26, 2012  
Page 12  
MISCELLANEOUS**

- You are cordially invited to attend High Point's performance of our Spring Musical, *Once Upon A Mattress*. The dates are **March 30, 31 and April 1**.
- Reminder: The high school is in the process of preparing for the 2012 Graduation ceremony. If it is your intent to attend the ceremony, please complete the Graduation 2012 form and return it to Janet Brummell on or before April 2.

**PUBLIC COMMENTS**

Mrs. Gallagher stated that we will be having our 23<sup>rd</sup> annual tricky tray, we are requesting one from the Board of Education.

Mrs. Anderson asked if the combined High Point –Wallkill Valley team, would affect anything in regard to the coaches stipends.

Mrs. Anderson thanked both Carol Corter and Robert Breen for their years of service to High Point and wished them well in their retirement.

**BOARD MEMBER NON COMMITTEE REPORTS AND COMMENTS**

Walter Stumpf asked the Board Members to complete the NJSBA survey on line.

**EXECUTIVE SESSION**

Mr. Stumpf read the following:

WHEREAS, Chapter 231 P.L. 1975, also know, as the Sunshine Law, authorizes a public body to meet in executive session under certain limited circumstances, and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive and private session,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the High Point Regional High School District that it does hereby determine that it is necessary to meet in executive session at this time. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

**BOARD OF EDUCATION  
HIGH POINT REGIONAL HIGH SCHOOL  
PUBLIC HEARING ON FINAL BUDGET &  
REGULAR MEETING  
March 26, 2012  
Page 13  
EXECUTIVE SESSION, cont.**

A motion was made by Mr. Vander Berg, duly seconded by Mrs. Flynn, to enter into executive session to discuss Negotiations and Personnel at 8:30 pm. The motion unanimously carried by a voice vote.

A motion was made by Mr. Vander Berg, duly seconded by Mrs. Flynn, that the Board adjourn from Executive Session and reconvene to regular session at 9:15 pm. The motion unanimously carried by a voice vote.

**MEMBERS PRESENT**            Mr. Walter Stumpf Jr., President  
   Mrs. Pamela Flynn  
   Mr. Joseph Hoffmann  
   Mr. Kenneth Nelson  
   Mr. Charlie Rolon, Jr.  
   Mr. Edward Vander Berg

**MEMBERS ABSENT**            Mr. Thomas Case, Mr. Paul Derin and Mr. Charles Musilli, III

**ADJOURNMENT**

With no further action or discussion required of the High Point Regional High School Board of Education at this time, a motion was made by Mr. Vander Berg, seconded by Mrs. Flynn, to adjourn the regular meeting at 9:16 pm. The motion unanimously carried by a voice vote.

Respectfully submitted,

Alice E. Bresett  
Board Secretary/Business Administrator

AEB:fw