

**BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
BOARD OF EDUCATION SPECIAL MEETING
MINUTES
July 25, 2011**

The Special Meeting of the Board of Education of the High Point Regional High School District was held on Monday, July 25, 2011 at 6:05 P.M. at the High Point Regional High School Board Conference Room on Pidgeon Hill Road, Wantage, New Jersey.

MEMBERS PRESENT

Mr. Walter Stumpf Jr, President
Mr. Paul Derin
Mrs. Pamela Flynn
Mr. Joseph Hoffmann (arrived at 6:20 P.M.)
Mr. Charles Musilli, III
Mr. Kenneth Nelson
Mr. Edward Vander Berg

MEMBERS ABSENT

Mr. Thomas Case and Mr. Charlie Rolon, Jr.

Also Present: Dr. John W. Hannum, Superintendent; Ms. Linda A. Alvarez, Business Administrator/ Board Secretary; Mr. Paul Breda, NJSBA and members of the public and High Point staff members.

Mr. Stumpf opened the meeting with the flag salute and the reading of the New Jersey Open Public Meetings Act Statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices and notice sent to the New Jersey Herald, and the Clerk of the Boroughs of Branchville and Sussex and the Townships of Frankford, Lafayette and Wantage.

MISSION STATEMENT

High Point Regional High School, in partnership with faculty, family and community, is dedicated to the quest for individual excellence. By fostering high standards of achievement, we prepare students to become responsible and productive members of a diverse society.

GOAL SETTING: OBJECTIVES

Mr. Paul Breda, NJSBA, reviewed:

- The results of the Board self-evaluation for 2010-2011 school year and identified areas of strength, opportunities for growth, challenges and solutions.
- How to understand the goal setting process and establish district and Board goals for 2011-2012.
 1. Introduction and expectations
 - i. Continuous improvement
 - ii. Elements of Success
 - iii. NJQSAC - DPR's Governance
 - iv. Evaluation process calendar
 - v. Goals action plan

GOAL SETTING: OBJECTIVES

2. Board Self-evaluation
 - i. All the Board Members are now part of a new team. You did not choose the other Board Members, but the voters now expect a team to work together
 - ii. Only five Board Members responded - some did not due to the technical problems. Some "not observed" comments are reflective of the three new Board Members
 - iii. Communication outside a board meeting may constitute deliberation
 - iv. High marks on student achievement low on planning
3. Board Goals
 - i. Adopt an annual evaluation calendar that includes goal - setting, CSA and Board self-evaluation
 - ii. Conduct a Board workshop on improved understanding of the Board financial reports
 - iii. Develop an on-going process for improved financial planning and reporting to the Board through the year
 - iv. Improve communication of the work of committees to the Board as a whole
4. District Challenges
 - i. Funds
 - ii. Staff morale
 - iii. Communication with the stakeholders (students, staff and community)
 - iv. Achieving AYP
 - v. Meeting State and Federal requirements and mandates
 - vi. Advancing education through efficient use of technology
 - vii. Recognition for our accomplishments
 - viii. Advanced education for non-college bound students
 - ix. Relationship with Vo-tech
 - x. Inter-district choice
 - xi. Academic rigor, relevance and relationships
 - xii. School culture and climate
 - xiii. Staff retention
 - xiv. Facility maintenance and utilization
 - xv. Student enrollment decline
 - xvi. Maintaining programs and offerings
5. District Goals
 - i. Address student achievement growth through increased academic rigor
 - ii. Improve communication to the community of the needs of the district
6. Next Steps
 - i. Goals are formalized, Action Plans developed by Superintendent and shared with Board
 - ii. Board develops Action Plans to achieve Board goals
 - iii. Board formally adopts final version of Goals and Action Plans
 - iv. Quarterly updates on progress toward goals from Superintendent

PUBLIC COMMENTS - AGENDA ITEMS ONLY

Deborah Anderson commended the Superintendent and the Board for re-establishing some of the programs. The estimated costs will be in agreement with the HPEA contract, but may not apply to Quasi-entity programs which may only receive partial financial support.

Chris Henry asked if JV Tennis will be combined with the other JV teams to reduce transportation. Will the Board consider other clubs such as Pass It Along instead of Interact based on the number of students participating. Dr. Hannum responded that these are recommendations of the building administration and supported by the local Rotary Club. Chris Henry asked if the girls will be varsity Lacrosse?

Chris Henry thanked the Board for appointing Erik Carlson as Dean of Students.

CURRICULUM AND INSTRUCTION

A motion was made by Mr. Vander Berg, duly seconded by Mr. Hoffmann, that, upon recommendation of the Superintendent, the Board approve the following resolutions:

RESOLVED, that the Board approve four (4) summer curriculum days for Lisa Frisbie to work on the Harassment, Intimidation, and Bullying plan.

The motion unanimously carried by a voice vote.

A motion was made by Mr. Vander Berg, duly seconded by Mr. Nelson, that, upon recommendation of the Superintendent, the Board approve the following resolutions:

RESOLVED, that the Board approve allowing home schooled students to take High Point courses for transcript purposes when space is available.

The motion unanimously carried by a voice vote.

A motion was made by Mr. Hoffmann, duly seconded by Mrs. Flynn, that, upon recommendation of the Superintendent, the Board approve the following resolutions:

RESOLVED, that the Board withdraw the motion to approve the following services to fulfill student IEP's:

Student	Provider	Service	Frequency or Duration	Cost Per Hour	Total Cost
#42781	Ms. Ashley Nestor Ms. Jodi Chitticks	Tutoring (required in lieu of providing full ESY OD Summer Program)	16 hours total	\$35/hour	\$560.00
#32475	Jessie Musilli	Tutoring (Hearing impaired student requires tutor with American Sign Language skills)	4 weeks with 4 hours per week	\$50/hour	\$800.00

The motion unanimously carried by a voice vote.

PERSONNEL

A motion was made by Mr. Musilli, duly seconded by Mr. Vander Berg, that, upon recommendation of the Superintendent, the Board approve the following resolutions:

RESOLVED, that the Board amend the agenda action item dated May 23, 2011 to grant approval to Jill Retz, Teacher of Mathematics, for an extension of her child care leave of absence through Friday, November 25, 2011. The corrected return date will be September 1, 2011.

The motion unanimously carried by a voice vote.

EXTRA CURRICULAR

A motion was made by Mr. Musilli, duly seconded by Mrs. Flynn, that, upon recommendation of the Superintendent, the Board approve the following resolutions:

RESOLVED, that the Board approve the following Extra Curricular appointments for the 2011-2012 school year:

Position	Name	Long. Elig.	Yrs. Of Serv.	Step	Base	Long.	Total
Head Boys Basketball	Jesse Strehl			4	\$8,469		

The motion unanimously carried by a voice vote.

FINANCE AND INSURANCE

A motion was made by Mr. Hoffmann, duly seconded by Mrs. Flynn, that the Board approve the following resolutions:

RESOLVED, that the Board consider expenditures for the 2011-2012 school year, pending County Executive Superintendent approval per the following:

	Item	Cost Estimate
1	Co Curricular: Interact Advisor	\$3,000.
2	Co Curricular: Outdoor Recreation Club Advisor	\$5,000.
3	Innovation Grants	\$5,000
4	Athletics: Student Activity Fee Elimination	\$35,000
5	Athletics: Quasi Entity Offset Expenses Golf	\$5,000
6	Athletics: Quasi Entity Offset Expenses Bowling	\$5,000
7	Athletics: Girls Lacrosse Coach	\$5,300
8	Athletics: Ice Hockey – Offset costs	\$5,000
9	Athletics: JV Tennis Girls Coach	\$4,000
10	Athletics: JV Tennis Boys Coach	\$4,000
11	Athletics: JV Tennis Transportation	\$3,000

12	Athletics: Ski Coach & Pay to Play	\$5,000
13	Athletics: Track Hurdles	\$4,500
14	Saturday Detention	\$7,000
15	Laptops for Administrators	\$4,000
16	Project Graduation Stipend on 6/30/2012	\$1,000

	Items Not Approved	Cost Estimate
	Athletic Track Repairs	\$28,000. - \$250,000.
	Air Conditioning Science and Math 2 nd . Floor Classrooms	\$285,000 - \$300,000
	Refurbish Science Labs - start process	\$175,000 per room X 7 rooms \$1,225,000
	Tennis Courts	\$60,000 per court X 3 = \$180,000

The motion unanimously carried by a voice vote.

A motion was made by Mr. Hoffmann, duly seconded by Mr. Vander Berg, that the Board modify the agenda action on July 18, 2011 to appropriate \$1,000 Project Graduation Stipend from the current year budget not Project Graduation Funds.

The motion unanimously carried by a voice vote.

PUBLIC COMMENTS

Mrs. Gallagher stated that she was pleased that Jesse Strehl has been named Head Basketball Coach.

Mrs. Gallagher reported that parents support Project Graduation. There are parents who offer to help and are never called. There was not enough food this year. There was no D.J. this year. It was not the same caliber of prior years.

Paul Derin asked why the agenda topics submitted by some Board Members were not on tonight's agenda? Walter commented that the focus of tonight was a goal setting retreat.

Mr. Vander Berg asked if the BBQ could be modified and reduced to offset Project Graduation.

Discussion continued on the Board Conference in Atlantic City, registration and attendance process.

Discussion of the Supervisor vs. Department Chairs occurred and included a review of history and past discussions and the impact on student performance.

Committee Structure discussion to add Board Member comments to agenda after the public comments.

Staff morale discussion, can the Board Members meet with staff periodically. This is an ethics conflict. What is the compromise? Can the Board Members attend the Superintendent Roundtable.

ADJOURNMENT

With no further action or discussion required of the High Point Regional High School Board of Education at this time, a motion was made by Mr. Hoffmann, duly seconded by Mr. Musilli, to adjourn the regular meeting at 9:57 pm. The motion unanimously carried by a voice vote.

Respectfully submitted,

Linda A. Alvarez
Business Administrator
Board Secretary

LAA:fw