

BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
BOARD OF EDUCATION REORGANIZATION AND
SPECIAL MEETING MINUTES
January 7, 2013

The Reorganization and Special Meeting of the Board of Education of the High Point Regional High School District was held on Monday, January 7, 2013 at 7:00 P.M. at the High Point Regional High School Cafeteria Annex on Pidgeon Hill Road, Wantage, New Jersey.

Mrs. Bresett opened the meeting with the flag salute and the reading of the New Jersey Open Public Meetings Act Statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices and notice sent to the New Jersey Herald, and the Clerk of the Boroughs of Branchville and Sussex and the Townships of Frankford, Lafayette and Wantage.

MISSION STATEMENT

High Point Regional High School, in partnership with faculty, family and community, is dedicated to the quest for individual excellence. By fostering high standards of achievement, we prepare students to become responsible and productive members of a diverse society.

PRESENTATIONS

Mrs. Alice Bresett introduced Dr. Terrance Brennan, High Point Regional High School's Interim Superintendent.

INDUCTION AND ADMINISTRATION OF OATH OF OFFICE to the re-elected and elected Board

Members (N.J.S.A:18A17.11) – Mrs. Bresett administered the oath of office to the following re-elected and newly elected Board Members:

Branchville - Deborah Anderson
Frankford - Edwin Risdon Jr.
Lafayette – Walter Stumpf Jr.

The school budget was kept below the 2% cap, therefore, did not go up for a vote.

ROLL CALL

MEMBERS PRESENT

Mrs. Deborah Anderson
Mr. Paul Derin
Mrs. Pamela Flynn
Mr. Charles Musilli, III (left at 7:08 P.M.)
Mr. Kenneth Nelson
Mr. Ed Risdon, Jr.
Mr. Charlie Rolon, Jr.
Mr. Walter Stumpf Jr. (left at 7:08 P.M.)
Mr. Edward Vander Berg (left at 7:08 P.M.)

MEMBERS ABSENT

None

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Also Present: Dr. Terrance R. Brennan, Interim Superintendent; Mrs. Alice E. Bresett, Business Administrator/Board Secretary; Ms. Nathanya Simon, Board Attorney; and members of the public and High Point staff members.

ELECTION OF OFFICERS

Mrs. Bresett stated that nominations are now in order for President.

Mr. Musilli nominated Mr. Stumpf as President of the Board of Education.

Mr. Risdon nominated Mr. Derin as President of the Board of Education. A roll call vote was taken.

Mrs. Anderson	Mr. Derin	Mr. Musilli, III	Mr. Stumpf	Mr. Rolon, Jr.	Mr. Stumpf
Mr. Derin	Mr. Derin	Mr. Nelson	Mr. Derin	Mr. Stumpf Jr	Mr. Stumpf
Mrs. Flynn	Mr. Derin	Mr. Risdon	Mr. Derin	Mr. Vander Berg	Mr. Stumpf

By a vote of 5-4 it was decided that Mr. Derin is the new President of the Board of Education; Mrs. Bresett passed the gavel to Mr. Derin.

Mr. Musilli, Mr. Vander Berg and Mr. Stumpf announced their resignations from the High Point Regional High School Board of Education and left the meeting at 7:08 P.M..

Mr. Derin stated that nominations for Vice President are now in order.

A motion was made by Mr. Rolon, duly seconded by Mrs. Flynn, that Mr. Kenneth Nelson be appointed Vice President.

The motion unanimously carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

A motion was made by Mr. Rolon, duly seconded by Mrs. Flynn, that the Board appoint Alice E. Bresett as Secretary of the Board of Education effective through June 30, 2013.

The motion unanimously carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

A motion was made by Mr. Risdon, duly seconded by Mrs. Flynn, that the Board appoint Michelle La Starza as Treasurer of School Monies effective July 1, 2011 - June 30, 2013.

The motion unanimously carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

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A motion was made by Mr. Derin, and seconded by Mr. Risdon, that the Board table the following appointments at this time.

Delegate to the New Jersey School Boards Association.

Alternate Delegate to the New Jersey School Boards Association.

Delegate to the Sussex County School Boards Association.

Alternate Delegate to the Sussex County School Boards Association.

Representative to the Sussex County Educational Services Commission.

Committee structure

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

A motion was made by Mr. Risdon, duly seconded by Mrs. Anderson, that Mr. Derin be appointed to the Negotiations Committee for the purpose of mediation.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

A motion was made by Mr. Risdon, duly seconded by Mrs. Flynn, that the Board approve the following:

Whereas, Open Public Meetings Act, Chapter 231, P.L. 1975 requires certain public bodies to comply with the provisions of Section 1 of said act:

It is now therefore resolved that the Board schedule its regular monthly meetings on the third Tuesday of the month at 7:00 P.M. (unless otherwise noted) in the High Point Regional High School Cafeteria Annex, 299 Pidgeon Hill Road, Sussex, New Jersey as listed:

January 21, 2013 (Monday)

February 26, 2013

March 19, 2013* (Reg. & Public Hearing on School Budget)

April 16, 2013

May 14, 2013

June 11, 2013

June 25, 2013 Board Retreat

July 16, 2013

August 27, 2013

September 17, 2013

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October 22, 2013 (Reg. & Public Hearing - Violence & Vandalism)

November 19, 2013

December 17, 2013

January 7, 2014 (Reorganization meeting)

Scheduled work sessions or Special Meetings (none scheduled at this time), along with regular meetings, are open to the public.

Discussion as to the change from Monday to Tuesday meetings took place.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

A motion was made by Mr. Risdon, duly seconded by Mr. Rolon, that the Board approve the Code of Ethics for School Board, Robert's Rules of Order, and Parliamentary Procedures for all meetings as follows:

CODE OF ETHICS FOR SCHOOL BOARD MEMBERS

School Ethics Act, Chapter 178, Public Law 2001

18a:12-24.1 CODE OF ETHICS FOR SCHOOL BOARD MEMBERS - INCLUDING DISCUSSION

A school Board Member shall abide by the following Code of Ethics for School Board Members:

- a. *I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.*
- b. *I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.*
- c. *I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.*
- d. *I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.*
- e. *I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.*
- f. *I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.*
- g. *I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.*
- h. *I will vote to appoint the best qualified personnel available after consideration of the recommendations of the chief administrative officer.*
- i. *I will support and protect school personnel in proper performance of their duties.*
- j. *I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.*

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The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

A motion was made by Mr. Risdon, duly seconded by Mrs. Flynn, that the Board table the motion to appoint the firm of Schwartz, Simon, Edelstein & Celso as Board Attorney effective January 1, 2013 through December 31, 2013.

Discussion followed.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

A motion was made by Mrs. Flynn, duly seconded by Mrs. Anderson, that the Board table the motion to appoint the firm of Adams Stern Gutierrez & Lattiboudere, LLC as Special Council effective January 1, 2013 through December 31, 2013

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

A motion was made by Mr. Risdon, duly seconded by Mrs. Anderson, that the Board designate the New Jersey Herald and the Sunday Herald as the official newspaper.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

A motion was made by Mrs. Flynn, duly seconded by Mrs. Anderson, that the Board designate the Morville Agency as the Agent of Record for the Board's general liability provider which includes the student community service coverage for the 2012-2013 school year.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

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APPOINTMENTS, cont.

A motion was made by Mrs. Flynn, duly seconded by Mr. Risdon, that the Board approve the following resolutions:

BE IT RESOLVED, that the Board designate Bollinger Insurance as the Board's student insurance provider which includes the student community service coverage for the 2012-2013 school year.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

BE IT RESOLVED, that the Board designate Sussex Bank, Lakeland Bank, U.S. Bank, and NJ Cash Management Fund as the official depositories.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

BE IT RESOLVED, that the Board designate Brown and Brown Benefit Advisors, Inc. as insurance broker of record for employee benefits.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

BE IT RESOLVED, that the Board designate HQW Architects of Newton, NJ as architects of record for the 2012-2013 school year.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

BE IT RESOLVED, that the Board approve the Principal's Petty Cash Fund for \$500 and the Superintendent's Petty Cash Fund for \$150. Individual warrants eligible for reimbursement may not exceed \$75 per receipt. Sales tax will not be approved for reimbursement.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

BE IT RESOLVED, that the Board approve the fee schedule for photocopies as follows:

- Letter or smaller \$0.05 per page;
- Legal or larger \$0.07 per page;
- Electronic no charge;
- CD/DVD actual cost.

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- Delivery/postage service fees additional based on delivery type.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

A motion was made by Mrs. Flynn, duly seconded by Mr. Rolon, that the Board approve the following resolution:

BE IT RESOLVED, that the Board approve a \$3.00 transcript fee for alumni requests.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

A motion was made by Mrs. Flynn, duly seconded by Mr. Risdon, that the Board approve the following resolution:

BE IT RESOLVED, that the Board approve the following list of Board accounts and their signatories:

Account No.	Name	# of Signatures Required	Authorized Signatures
	H.P.R.H.S. School Store	2	Coordinator Vice Principal Board Secretary
	H.P.R.H.S. General Fund	3	Board President Treasurer Board Secretary Superintendent
	H.P.R.H.S Agency Account	1	Treasurer Board Secretary
	H.P.R.H.S. Cafeteria Fund	2	Board Secretary Board Treasurer
	H.P.R.H.S. Adult School	2	Coordinator Board Secretary Superintendent
	H.P.R.H.S. Salary Account Net Pay	1	Treasurer Board Secretary

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Account No.	Name	# of Signatures Required	Authorized Signatures
	H.P.R.H.S. SUI Account	1	Treasurer Board Secretary
	H.P.R.H.S. Petty Cash	2	Principal Assistant Principal
	Student Activities	2	Principal Assistant Principals Board Secretary
	H.P.R.H.S. Athletic Account	2	Athletic Director Vice Principal Board Secretary
	H.P.R.H.S. Capital Reserve	2	Business Administrator Treasurer
	Scholarship Clearing	2	Board Secretary Principal Vice Principal
	H.P.R.H.S. Construction Account	2	Board Secretary Board Treasurer Board President
	H.P.R.H.S. Vending Account	1	Board Secretary Board Treasurer
Lease/Purchase Accounts			
	State of New Jersey Cash Management Fund		

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

BE IT RESOLVED, that the Board authorize the School Business Administrator/Board Secretary as:

- Custodian of Board of Education Records for OPRA compliance;
- Chief Financial Officer and Investment Officer with approved depositories;
- Public Agency Compliance Officer (PACO in purchasing compliance);
- Qualified Purchasing Agent - quote threshold \$5,400, transportation contract threshold \$17,200, all other bids threshold \$36,000.

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APPOINTMENTS, cont.

- Maintain appropriate bonding as required by State statutes;
- Make telephone, wire, and electronic transactions of board funds;
- Invest Board funds at the most advantageous rate in compliance with all state laws and regulations.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

A motion was made by Mrs. Flynn, duly seconded by Mr. Rolon, that the Board approve the following resolution:

BE IT RESOLVED, that the Board authorize the School Business Administrator/Board Secretary, in consultation and agreement with the Superintendent, to process line item transfers in compliance with required approvals per S1701 and A3680 between Board meetings.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

A motion was made by Mrs. Flynn, duly seconded by Mr. Risdon, that the Board approve the following resolutions:

BE IT RESOLVED, that the Board approve the following tax shelter annuity companies for the 2012-2013 school year:

Equitable
Lincoln Planning, Inc.
Putnam Funds
T.Rowe Price

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

BE IT RESOLVED, that the Board approve the following Annual Tuition Rates for the 2012-2013 school year:

9-12 \$15,633.00
LLD \$27,772.00
Cognitive Mild \$25,753.00
MD \$74,038.00
Alternative Education \$25,000.00

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

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BE IT RESOLVED, that the Board approve the chart of accounts for the budgetary process and authorize the Superintendent of Schools and the School Business Administrator to implement the 2012-2013 school budget pursuant to applicable local and state policies and regulations.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

BE IT RESOLVED, that the Board approve the bylaws, policies, and regulations printed and codified in the comprehensive document entitled "Bylaws and Policies of the High Point Regional High School Board of Education."

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

BE IT RESOLVED, that the Board approve the High Point Regional High School Crisis Management Plan.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

BE IT RESOLVED, that the Board approve all job descriptions, handbooks, and other legislative or regulatory action of the Board hereby continued in force through June 30, 2013, subject to revisions as recommended by the Superintendent.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

BE IT RESOLVED, that the Board recognize the following bargaining units and contractual agreements:

High Point Education Association

High Point Administrators Association

The Board Attorney advised Mrs. Anderson that she may want to abstain from this vote due to former status as Association President.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

BE IT RESOLVED, that the Board authorize the Board President or designee act as Board Secretary when appropriate.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

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BE IT RESOLVED, that the Board authorize use of a signature stamp for the Board President, Treasurer and Board Secretary.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

BE IT RESOLVED, that the Board approve the appropriate bonding of the School Business Administrator (\$290,000) and the Treasurer of School Monies (\$290,000) as required by statute.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

BE IT RESOLVED, that the Board approve the following resolution, for School Alliance Fund Commissioner:

WHEREAS, The High Point Regional High School Board of Education, hereafter referred to as the “Educational Facility” is a member of the School Alliance Insurance Fund; and

WHEREAS, the School Alliance Fund requires a Fund Commissioner be appointed for each “Educational Facility”;

BE IT RESOLVED that the High Point Regional High School Board of Education appoints the Business Administrator/Board Secretary as the Fund Commissioner;

BE IT FURTHER RESOLVED that the “Educational Facility’s” Fund Commissioner is authorized and directed to execute such documents as are required by the Funds’ bylaws.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

BE IT RESOLVED, that the Board approve the following Resolution Authorizing Contracts with Approved State Contract Vendors for Boards of Education Pursuant to N.J.S.A.18A:18A-10a for the 2012-2013 school year as follows:

WHEREAS, the High Point Regional High School Board of Education, pursuant to N.J.S.A.18A:18A-10a and N.J.A.C. 5:34-7.29 (c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the High Point Regional High School Board of Education, has the need on a timely basis to purchase goods or services utilizing State contracts; and

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WHEREAS, the High Point Regional High School Board of Education, intends to enter into contracts with the Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, that the High Point Regional High School Board of Education School Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the High Point Regional High School Board of Education and the Referenced State Contract Vendor shall be for the 2012-2013 school year.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

BE IT RESOLVED, that the Board approve the High Point Regional High School Food Service Biosecurity Management Plan developed in cooperation with Maschio's Food Services, Inc., High Point Regional High School and the High Point Regional High School Board of Education.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

SPECIAL MEETING

APPROVE MINUTES

A motion was made by Mrs. Flynn, duly seconded by Mr. Rolon, that the Board approve the minutes of the following meetings of the Board of Education:

- Special Meeting - December 13, 2012
- Executive Session - December 13, 2012

The motion carried by a voice vote.

Mrs. Anderson	Abstain	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Abstain	Mr. Vander Berg	Absent for vote

A motion was made by Mrs. Flynn, duly seconded by Mr. Rolon, that the Board approve the minutes of the following meetings of the Board of Education:

- Regular Meeting - December 17, 2012
- Executive Session 1 - December 17, 2012
- Executive Session 2 - December 17, 2012

The motion carried by a voice vote.

Mrs. Anderson	Abstain	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Abstain
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Abstain	Mr. Vander Berg	Absent for vote

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CURRICULUM AND INSTRUCTION**

A motion was made by Mrs. Flynn, duly seconded by Mr. Risdon, that the Board approve the following resolutions:

BE IT RESOLVED, that the Board approve the student field trips. (Attachment A-5)

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

BE IT RESOLVED, that the Board approve the staff professional development workshops as listed in Attachment A-6.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

PERSONNEL

A motion was made by Mrs. Flynn, duly seconded by Mr. Rolon, that, upon recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board approve the appointment of Tylar Gonnoud as a substitute grounds/custodian for the remainder of the 2012-2013 school year at his current rate of \$17.49 per hour effective for January and February. *In accordance with the ground rules established at the beginning of negotiations, all staff will be placed on the 2012-2013 placement on the 2011-2012 salary guide. Upon ratification of an agreement, including salary guides, between the Board and the HPEA a contract revision will be issued.*

The motion unanimously carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

BE IT RESOLVED that the Board approve Joseph Petrosi as substitute teacher for the purpose of student teaching for the remainder of the 2012-2013 school year.

The motion unanimously carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

BE IT RESOLVED that the Board approve Patricia Voorhees as a Home Instruction tutor for the remainder of the 2012-2013 school year.

The motion unanimously carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

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PERSONNEL, cont.**

BE IT RESOLVED that the Board approve the appointment of Alexander Gonzalez as a Substitute Teacher for the remainder of the 2012-2013 school year, effective immediately, pending receipt of all required paperwork and criminal history review.

The motion unanimously carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

EXTRA CURRICULAR

There are no items at this time.

POLICY

There are no items at this time.

NEGOTIATIONS

Mr. Nelson updated the Board and reported that we have reached an impasse and are now in mediation. There is a meeting scheduled for this Thursday at 5:00 P.M.

BUILDING AND GROUNDS

There are no items at this time.

FINANCE AND INSURANCE

A motion was made by Mrs. Flynn, duly seconded by Mr. Risdon, that the Board approve the following:

BE IT RESOLVED that the Board approve for payment the attached schedule of audited bills, dated December 18, 2012 and January 7, 2013. (Attachment G-4a and G-4b)

The motion unanimously carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

BE IT RESOLVED that the Board approve the 2011-2012 Joint Transportation Agreement between the Mercer County Special Service and the High Point Regional High School to transport one student for the period of May 21, 2012 – June 20, 2012 at the cost of \$691.87.

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FINANCE AND INSURANCE, cont.**

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

BE IT RESOLVED that the Board approve the following tuition contract between High Point Regional High School (sending) and the following district and related information:

	DISTRICT	STUDENT	TIME FRAME	TUITION COST
1	Cornerstone Day Schools, LLC Mountainside, NJ	42781	January 2, 2013 – June 30, 2013	\$325.00 per diem

We have terminated a tuition contract previously issued to Calais School effective October 19, 2012.

The motion unanimously carried with a roll call vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

BE IT RESOLVED that the Board approves the submission of the IDEA application for Fiscal Year 2013 in the amount of \$226,548 in agreement with the guidelines of the application.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

TRANSPORTATION

There are no Transportation items at this time.

LITIGATION/LEGAL

Any open Litigation/Legal items will be discussed during Executive Session.

CORRESPONDENCE

The Board received a letter of resignation from Mr. Musilli.

MISCELLANEOUS

Nothing at this time.

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PUBLIC COMMENTS**

Mr. Derin thanked everyone and stated he looks forward to working together to make High Point the best it can be.

Mrs. Gallagher stated that she had a matter pending with the Personnel and Policy Committee and now that several members have resigned what will happen now. Mr. Derin asked when she was due the answer. Mrs. Gallagher responded that the time frame was thirty days from December 17, 2012.

Mrs. Gallagher also stated that the graphic design printer that the graphic design class uses does not work and that she was told there was no money in the budget to fix it. Mrs. Bresett stated that she had no knowledge of any of this. Mr. Costello then stated that he was aware of the situation and would update Mrs. Bresett.

Mrs. Nussberger re-stated the transportation problem that she has had. She presented the Board with a letter from Lafayette Township that stated that the road was unsafe and would the Board now consider a change? Mr. Derin stated that with the committees as they stand now, the Personnel and Policy Committee would look into the matter. Mr. Derin invited Mr. and Mrs. Nussberger to the next meeting of the Personnel and Policy Committee.

The Board discussed what the plan would be now to get new Board Members. Mrs. Bresett explained the process. Mrs. Simon, Board Counsel, stated that the Board has 65 days to fill the positions. Mrs. Bresett further explained that in the event the positions are not filled then the County Superintendent would appoint members.

Mrs. Wilson welcomed the new Board Members and Dr. Brennan.

EXECUTIVE SESSION

Mr. Derin read the following:

WHEREAS, Chapter 231 P.L. 1975, also known, as the Sunshine Law, authorizes a public body to meet in executive session under certain limited circumstances, and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive and private session,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the High Point Regional High School District that it does hereby determine that it is necessary to meet in executive session at this time. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

A motion was made by Mrs. Flynn, duly seconded by Mr. Rolon, to enter into executive session to discuss items regarding legal matters at approximately 8:30 P.M.

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EXECUTIVE SESSION, cont.**

Mr. Derin announced that the Executive Session would run through approximately 9:00 P.M. and that he did not anticipate any further action by the Board.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

A motion was made by Mrs. Flynn, duly seconded by Mr. Rolon, that the Board adjourn from Executive Session and reconvene to regular session at 9:35 P.M.

The motion unanimously carried with a voice vote.

Mrs. Anderson	Yes	Mr. Musilli, III	Absent for vote	Mr. Rolon, Jr.	Yes
Mr. Derin	Yes	Mr. Nelson	Yes	Mr. Stumpf Jr	Absent for vote
Mrs. Flynn	Yes	Mr. Risdon	Yes	Mr. Vander Berg	Absent for vote

MEMBERS PRESENT Mr. Paul Derin
Mrs. Deborah Anderson
Mrs. Pamela Flynn
Mr. Kenneth Nelson
Mr. Ed Risdon, Jr.
Mr. Charlie Rolon, Jr.

MEMBERS ABSENT Mr. Charles Musilli, III, Mr. Walter Stumpf Jr. and Mr. Edward Vander Berg

ADJOURNMENT

With no further action or discussion required of the High Point Regional High School Board of Education at this time, a motion was made by Mrs. Flynn, seconded by Rolon, to adjourn the regular meeting at 9:36 P.M..

The motion carried by a voice vote.

Respectfully submitted,

Alice E. Bresett
Board Secretary/Business Administrator

AEB:fw