

BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
REGULAR MEETING MINUTES
January 21, 2013

The Regular Meeting of the Board of Education of the High Point Regional High School District was held on Monday, January 21, 2013 at 7:03 P.M. at the High Point Regional High School Cafeteria Annex on Pidgeon Hill Road, Wantage, New Jersey.

MEMBERS PRESENT Mr. Paul Derin, President
Mrs. Deborah Anderson
Mr. Kenneth Nelson
Mr. Ed Risdon, Jr.
Mr. Charlie Rolon, Jr.

MEMBERS ABSENT Mrs. Pamela Flynn

Also Present: Dr. Terrance R. Brennan, Interim Superintendent; Mrs. Alice E. Bresett, Business Administrator/Board Secretary and members of the public and High Point staff members.

Mr. Derin opened the meeting with the flag salute and the reading of the New Jersey Open Public Meetings Act Statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices and notice sent to the New Jersey Herald, and the Clerk of the Boroughs of Branchville and Sussex and the Townships of Frankford, Lafayette and Wantage.

MISSION STATEMENT

High Point Regional High School, in partnership with faculty, family and community, is dedicated to the quest for individual excellence. By fostering high standards of achievement, we prepare students to become responsible and productive members of a diverse society.

APPROVE MINUTES

A motion was made by Mr. Risdon, duly seconded by Mr. Rolon, that the Board approve the minutes of the following meetings of the Board of Education:

January 7, 2013 Executive Session

The motion carried by a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Absent	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Nelson	Yes	Mr. Rolon, Jr.	Yes

The Board tabled the motion to approve the minutes of the following meeting:
January 7, 2013 Reorganization and Regular Meeting

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PRESENTATIONS

HPEA Report

Mrs. Denise Wilson, HPEA President, updated the Board on the following HPEA items.

- We are ready for the mid-term exams
- The In-service
- We are hopeful for a tentative agreement

Student Council

Mrs Henry, Advisor, sent Kelsey Moszkiewicz, Speaker of the House, home because of the weather and she updated the Board on the following Student Council activities:

- NJSC winter convention
- Kate Slade was elected as a member of the New Jersey Student Council Board, she will have to attend once a month
- The In-service workshops
- NJSC awarded High Point as a honor school for its many projects

Principal's Report

Mr. Tallamy updated the Board on high school activities

- Mid terms to start on January 23, 2013
- The 8th grade visits are scheduled. Sussex Wantage on January 23, 2013 and Frankford on January 24, 2013
- The 8th grade will start scheduling on February 8, 2013
- The Elevator project is going well

Curriculum and Instruction

Mr. Scott Ripley updated the Board of Education on Curriculum and Instruction items:

- Procedures for Evaluation of Staff (Attachment A-7)
We have to amend this policy, the last re-write was in 2011. The State has mandated a new model using the Danielson Model for the number of classroom walk throughs

Mrs. Anderson requested clarification, Mr. Ripley responded on several specifics

UNFINISHED BUSINESS

A motion was made by Mr. Risdon, duly seconded by Mrs. Anderson, that the Board of Education accept, with regret, the resignation of the following members of the Board of Education effective January 7, 2013:

Charles Musilli, III
Walter Stumpf Jr.
Edward Vander Berg

We gratefully acknowledge their years of dedicated service and commitment to the students, staff and community of High Point Regional High School.

The motion carried by a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Absent	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Nelson	Yes	Mr. Rolon, Jr.	Yes

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CURRICULUM AND INSTRUCTION**

The Faculty Attendance rate for December 2012 was 94.8% (Attachment A-1)

The Student Attendance rate for December 2012 was 95.0% (Attachment A-2)

The suspension report for the month of December 2012 was disseminated (Attachment A-3)

A copy of the Harassment, Intimidation and Bullying Report for the period of December 17, 2012, through January 21, 2013 was disseminated (Attachment A-4)

A motion was made by Mr. Rolon, duly seconded by Mr. Risdon, that the Board approve the following resolutions:

BE IT RESOLVED, that the Board approve the student field trips. (Attachment A-5)

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Absent	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Nelson	Yes	Mr. Rolon, Jr.	Yes

BE IT RESOLVED, that the Board not act on the staff professional development workshops there are none a this time.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Absent	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Nelson	Yes	Mr. Rolon, Jr.	Yes

BE IT RESOLVED, that the Board approve the Addendum to Procedures for Evaluation of Staff, effective for the 2012-2013 school year. (Attachment A-7)

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Absent	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Nelson	Yes	Mr. Rolon, Jr.	Yes

PERSONNEL

A motion was made by Mr. Rolon, duly seconded by Mr. Risdon, that, upon recommendation of the Interim Superintendent, the Board approve the following resolution:

BE IT RESOLVED, that the Board accept, with regret, the retirement notification of Joanne Feenstra, Custodian, effective June 30, 2013.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Absent	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Nelson	Yes	Mr. Rolon, Jr.	Yes

Mrs. Anderson spoke on the great work that Mrs. Feenstra has done through the years.

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PERSONNEL, cont.**

BE IT RESOLVED, that the Board approve the submission of County Substitute Certificate Applications for the following individuals to the Department of Education for issuance of a County Substitute Certificate.

Alexander Gonzalez
Joyce Weinrich

The motion unanimously carried by a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Absent	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Nelson	Yes	Mr. Rolon, Jr.	Yes

BE IT RESOLVED, that the Board approve the appointment of the following substitute teachers for the remainder of the 2012-2013 school year:

Marilyn Cotter
Alexander Gonzalez (pending criminal history review and all required paperwork)
Kate Niemiera
Jack Tripp
Joyce Weinrich (pending receipt of substitute certification)

The motion unanimously carried by a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Absent	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Nelson	Yes	Mr. Rolon, Jr.	Yes

A motion was made by Mr. Rolon, duly seconded by Mr. Nelson, that upon recommendation of the Interim Superintendent, the Board approve the following resolution:

BE IT RESOLVED, that the Board approve a Maternity/Child Care and Federal/New Jersey Family and Medical Leave request for M. Rachel Price, Teacher of the Handicapped, effective April 15, 2013, based on an anticipated delivery date of May 5, 2013, through June 30, 2013.

The motion unanimously carried by a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Absent	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Nelson	Yes	Mr. Rolon, Jr.	Yes

A motion was made by Mr. Rolon, duly seconded by Mrs. Anderson, that upon recommendation of the Interim Superintendent, the Board approve the following resolution:

BE IT RESOLVED, that the Board approve a Maternity Leave of Absence request to Blaine Crawn, Long-Term Substitute Teacher of English, effective March 18, 2013, based on an anticipated delivery date of April 12, 2013, through May 24, 2013, with benefits. Mrs. Crawn will be on an unpaid Leave of Absence without benefits for the remainder of the 2012-2013 school year. As a Long-Term Substitute Teacher the last month of the employment agreement with Mrs. Crawn and High Point Regional High School is June of 2013.

The motion unanimously carried by a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Absent	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Nelson	Yes	Mr. Rolon, Jr.	Yes

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PERSONNEL, cont.**

A motion was made by Mr. Rolon, duly seconded by Mr. Nelson, that upon recommendation of the Interim Superintendent, the Board approve the following resolution:

BE IT RESOLVED, that the Board recognize the following staff members who have volunteered to be mentors for High Point students as part of our Mentoring for Success program:

Erin Bang
Justine Riegel
Thomas Ryan
Jill Schafer
Mark Wallace

The motion unanimously carried by a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Absent	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Nelson	Yes	Mr. Rolon, Jr.	Yes

EXTRA CURRICULAR

A motion was made by Mr. Risdon, duly seconded by Mr. Rolon, that upon recommendation of the Interim Superintendent, the Board approve the following resolution:

BE IT RESOLVED, that the Board accept, with regret, the resignation of Brad Szatkiewicz as Assistant Baseball Coach, effective for the 2012-2013 Baseball season.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Absent	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Nelson	Yes	Mr. Rolon, Jr.	Yes

BE IT RESOLVED, that the Board accept, with regret, the resignation of Augie Meyer as Assistant Track Coach, effective immediately for the 2012-2013 spring sports season.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Absent	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Nelson	Yes	Mr. Rolon, Jr.	Yes

POLICY

There are no items at this time.

NEGOTIATIONS

Mr. Nelson update the Board, reported that we have reached a tentative agreement.

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BUILDING AND GROUNDS**

Mr. Nelson reported that there has not been a meeting, we should have one before the February meeting to look at items including the sewerage facility.

FINANCE AND INSURANCE

Mr. Rolon stated that we are putting together the new committee schedule and will meet before the February meeting.

A motion was made by Mrs. Anderson, duly seconded by Mr. Risdon, that the Board approve the following resolutions:

BE IT RESOLVED, that the Board accept the Report of the Board Secretary/Business Administrator for the month of December 2012. (Attachment G-1)

The motion unanimously carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Absent	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Nelson	Yes	Mr. Rolon, Jr.	Yes

BE IT RESOLVED, that the Board accept the Report of the Treasurer for the month of December 2012. (Attachment G-2)

The motion unanimously carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Absent	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Nelson	Yes	Mr. Rolon, Jr.	Yes

BE IT RESOLVED, that the Board approve the Report of transfers for the month of December 2012. (Attachment G-3)

We hereby certify, pursuant to N.J.A.C. 6A:23A-16.10 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (c)4.

The motion unanimously carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Absent	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Nelson	Yes	Mr. Rolon, Jr.	Yes

BE IT RESOLVED, that the Board approve for payment the attached schedule of audited bills, dated January 21, 2013. (Attachment G-4a and G-4b)

The motion unanimously carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Absent	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Nelson	Yes	Mr. Rolon, Jr.	Yes

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TRANSPORTATION**

A motion was made by Mr. Rolon, duly seconded by Mrs. Anderson, that the Board approve the following resolutions:

BE IT RESOLVED, that the Board the following Quoted Contracts for Trips to a Special Education School:

First Student Lafayette
Multi Contract # - TR-17
Routes – HSQ-1212, HSQ-1213
Route HSQ-1212

First Student will transport 1 High Point student to Corner Stone Day School in Mountainside, NJ on December 18, 2012 – one day only for a trial. The cost for this route is \$275.00 with no adjustment. The student is to be at school at 7:45 AM and depart at 1:00 PM.

Route HS1-1213

First Student will transport 1 High Point student to Corner Stone Day School in Mountainside, NJ starting January 2, 2013 through April 5, 2013. The student is to arrive at school no later than 7:45 AM and depart at 3:00 PM every day except on Wednesdays when the departure is at 1:45 PM. The cost for this route is \$269.00 per day. The adjustment cost is \$1.95 per mile.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Absent	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Nelson	Yes	Mr. Rolon, Jr.	Yes

BE IT RESOLVED, that the Board approve the following Quoted Field Trip:

Dunns Bus Service, Inc.

Route Q-9

Destination – Ramapo College, Mahwah, NJ

Dunns Bus Service, Inc. will transport 29 people to Ramapo College on January 3, 2013. The trip will depart at 9:30 AM and return to the school at 3:30 PM. The cost for this trip is \$359.70 with an increase/decrease of \$60 per hour.

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Absent	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Nelson	Yes	Mr. Rolon, Jr.	Yes

BE IT RESOLVED, that the Board approve the following Parental Contract:

Parent - Mrs. Stromberg

School – High Point Regional

Mrs. Stromberg will transport her daughter to and from High Point Regional starting on December 19, 2012. She will transport through the end of the school year. Mrs. Stromberg is to be paid \$60 per day. Her daughter is to arrive at High Point by 8:30 AM and depart at 2:30 PM.

The motion unanimously carried with a roll call vote.

Mr. Derin	Yes	Mrs. Flynn	Absent	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Nelson	Yes	Mr. Rolon, Jr.	Yes

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TRANSPORTATION, cont.**

BE IT RESOLVED, that the Board approve the following Joint Agreements:

Host - High Point
Joiner - Frankford
Route HP21T

High Point transported 5 Frankford students and one staff member to Mt. Olive High School. The trip departed at 7:15 AM and returned at 5:30 PM. The cost of this trip is \$24.25 per person. Frankford will be responsible for the bill of \$145.50. This trip took place on January 3, 2013.

Host - High Point
Joiner - Sussex-Wantage
Route HP21T

High Point transported 2 Sussex-Wantage students and one staff member to Mt. Olive High School. The trip departed at 7:15 AM and returned at 5:30 PM. The cost of this trip is \$24.25 per person. Sussex Wantage will be responsible for the bill of \$72.75. This trip took place on Jan. 3, 2013

The motion unanimously carried with a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Absent	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Nelson	Yes	Mr. Rolon, Jr.	Yes

LITIGATION/LEGAL

Any open Litigation/Legal items will be discussed during Executive Session.

CORRESPONDENCE

Nothing at this time.

MISCELLANEOUS

Nothing at this time.

PUBLIC COMMENTS

Mr. Derin commended Mr. Wallace for his work with the Women in Engineering Club.

Mr. Nelson noted the meeting dates.

Mrs. Henry questioned if there will be any increased security since the Newtown Tragedy. Dr. Brennan responded that we are looking into many options. Mr. Derin stated that he would like to create a Security Committee within the Board structure.

Mr. Risdon noted that the call system failed to notify his family during the recent snow closing.

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PUBLIC COMMENTS, cont.**

Kevin Fenlon, teacher/coach, asked about the facility charge fees for the summer camps. Dr. Brennan responded that we are working on it.

EXECUTIVE SESSION

Mr. Derin read the following:

WHEREAS, Chapter 231 P.L. 1975, also known, as the Sunshine Law, authorizes a public body to meet in executive session under certain limited circumstances, and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive and private session,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the High Point Regional High School District that it does hereby determine that it is necessary to meet in executive session at this time. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

A motion was made by Mr. Risdon, duly seconded by Mrs. Rolon, to enter into executive session to discuss items regarding negotiations at 7:45 P.M.

The motion carried by a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Absent	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Nelson	Yes	Mr. Rolon, Jr.	Yes

A motion was made by Mr. Rolon, duly seconded by Mr. Risdon, that the Board adjourn from Executive Session and reconvene to regular session at 9:32 P.M.

The motion carried by a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Absent	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Nelson	Yes	Mr. Rolon, Jr.	Yes

MEMBERS PRESENT Mr. Paul Derin, President
Mrs. Deborah Anderson
Mr. Kenneth Nelson
Mr. Ed Risdon, Jr.
Mr. Charlie Rolon, Jr.

MEMBERS ABSENT Mrs. Pamela Flynn

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ADJOURNMENT*

With no further action or discussion required of the High Point Regional High School Board of Education at this time, a motion was made by Mr. Rolon, seconded by Mr. Risdon, to adjourn the regular meeting at 9:33 P.M.

The motion carried by a voice vote.

Mr. Derin	Yes	Mrs. Flynn	Absent	Mr. Risdon	Yes
Mrs. Anderson	Yes	Mr. Nelson	Yes	Mr. Rolon, Jr.	Yes

Respectfully submitted,

Alice E. Bresett
Board Secretary/Business Administrator

AEB:fw