

# BYLAWS

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## BOARD OF EDUCATION HIGH POINT REGIONAL

**NO. 0171**

**BYLAWS**

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### **Duties of Board President and Vice President**

#### 0171 Duties of Board President and Vice President

The President of the Board of Education shall:

1. Preside at all meetings of the Board;
2. Require the Board Secretary to call special meetings of the Board, N.J.A.C. 6A:32-3.1;
3. Sign all school district warrants, N.J.S.A. 18A:19-1;
4. Certify to all payrolls, N.J.S.A. 18A:19-9;
5. Subscribe bonds, notes, contracts, and other legal instruments for which the signature of the President is required, N.J.S.A. 18A:24-32;
6. Issue subpoenas to compel attendance of witnesses and production of documents, N.J.S.A. 18A:6-20;
7. Appoint all committees of the Board; and
8. Serve as committee member ex-officio in accordance with Board Bylaw 0155;
9. Represents the Board of Education at school functions;
10. Represents the Board of Education at non-school education related functions;
11. Consults with and assists the Superintendent with agenda preparation;
12. Consults with the Superintendent regarding emergent matters;
13. Responds to media inquiries, provided they are matters directly related to Board decisions and are not related to matters within the purview of the Superintendent. Any dissemination of material will be through the custodian of record;
14. Updates the BOE regarding emergent matters;

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**Duties of Board President and Vice President**

The Vice President shall assume and discharge the duties of the President in the President's absence, disability, or disqualification. N.J.S.A. 18A:16-1.1

Date Adopted: October 18, 2010

Date Revised: February 18, 2014, October 14, 2014, June 16, 2020