

BOARD OF EDUCATION
HIGH POINT REGIONAL HIGH SCHOOL
BOARD OF EDUCATION SPECIAL MEETING MINUTES
June 25, 2013

The Special Meeting of the Board of Education of the High Point Regional High School District was held on Tuesday, June 25, 2013 at 5:10 P.M. at the High Point Regional High School Board Conference Room on Pidgeon Hill Road, Wantage, New Jersey.

Mr. Derin opened the meeting with the flag salute and the reading of the New Jersey Open Public Meetings Act Statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices and notice sent to the New Jersey Herald, and the Clerk of the Boroughs of Branchville and Sussex and the Townships of Frankford, Lafayette and Wantage.

MISSION STATEMENT

High Point Regional High School, in partnership with faculty, family and community, is dedicated to the quest for individual excellence. By fostering high standards of achievement, we prepare students to become responsible and productive members of a diverse society.

MEMBERS PRESENT Mr. Paul Derin, President
 Mrs. Deborah Anderson
 Mr. Robert Genetelli
 Dr. Barbara Miller
 Mr. Kenneth Nelson
 Mr. Ed Risdon
 Mr. Charlie Rolon, Jr.
 Mr. Kyle Vealey

MEMBERS ABSENT Mrs. Pamela Flynn

Also Present: Dr. Terrance R. Brennan, Interim Superintendent; Mrs. Alice E. Bresett, Business Administrator/Board Secretary and Dr. Pfennig, HYA Consulting

CURRICULUM AND INSTRUCTION

A motion was made by Mr. Genetelli, duly seconded by Dr. Miller, that upon recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board approve an Extended School Year/Alternate Program for a two-week period from July 8 through July 19 to fulfill IEP needs due to loss of instruction resulting from excessive absences and that the Board approve payment at the per diem rate for the following positions:

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CURRICULUM AND INSTRUCTION, cont.

Position	Timeframe	Staff Member
Teacher of Students w/Disabilities (Teacher of the Handicapped) Highly Qualified in Physical Science	July 8 through July 12	TBD
Teacher of Students w/Disabilities (Teacher of the Handicapped) Highly Qualified in Math, Social Studies and Language Arts	July 15 through July 19	TBD

The motion carried by a roll call vote.

Mr. Derin	Yes	Mr. Genetelli	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

PERSONNEL

A motion was made by Mr. Genetelli, duly seconded by Mrs. Anderson, that upon recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board approve the appointment of Meghan Crampton, **long-term replacement Teacher of Mathematics** in the position held by permanent Mathematics Teacher Employee 809 who is taking a child care and New Jersey Family Leave of Absence, effective September 1, 2013, for the first semester of the 2013-2014 school year with an estimated end date of January 21, 2014, at the annual salary, of BA Step 1, \$49,445, prorated.

In accordance with the ground rules established at the beginning of negotiations, all staff will be placed on the 2013-14 placement on the 2011-2012 Salary guide, unless noted. Upon ratification of an agreement, including salary guides, between the Board of the Education and the HPEA a contract revision will be issued.

The motion carried by a roll call vote.

Mr. Derin	Yes	Mr. Genetelli	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

A motion was made by Dr. Miller, duly seconded by Mr. Genetelli, that upon recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board approve the appointment of Christopher Hemmings to the position of Custodian, Tuesday through Friday, second shift and first shift on Saturdays, at the annual salary of \$38,035, Step 5 on the 2011-2012 Custodian Salary Guide, effective July 1, 2013, pending receipt of criminal history review, for the 2013-2014 school year. *In accordance with the ground rules established at the beginning of negotiations, all staff will be placed on the 2013-14 placement on the 2011-2012 Salary guide, unless noted. Upon ratification of an agreement, including salary guides, between the Board of the Education and the HPEA a contract revision will be issued.*

The motion carried by a roll call vote.

Mr. Derin	Yes	Mr. Genetelli	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

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PERSONNEL, cont.**

A motion was made by Mr. Genetelli, duly seconded by Mr. Rolon, that upon recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board approve the appointment of Edward Dubovich to the position of Custodian, first shift Monday through Friday, at the annual salary of \$38,585, Step 6 on the 2011-2012 Custodian Salary Guide, effective July 1, 2013 pending receipt of criminal history review, for the 2013-2014 school year. *In accordance with the ground rules established at the beginning of negotiations, all staff will be placed on the 2013-14 placement on the 2011-2012 Salary guide, 'unless noted. Upon ratification of an agreement, including salary guides, between the Board of the Education and the HPEA a contract revision will be issued.*

The motion carried by a roll call vote.

Mr. Derin	Yes	Mr. Genetelli	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

A motion was made by Dr. Miller, duly seconded by Mr. Genetelli, that upon recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board approve the appointment of Margaret Herzog as SAVE Advisor for the 2012-2013 school year at the annual rate of \$1,200. *In accordance with the ground rules established at the beginning of negotiations, all staff will be placed on the 2013-14 placement on the 2011-2012 Salary guide, 'unless noted. Upon ratification of an agreement, including salary guides, between the Board of the Education and the HPEA a contract revision will be issued.*

The motion carried by a roll call vote.

Mr. Derin	Yes	Mr. Genetelli	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

A motion was made by Mr. Vealey, duly seconded by Mr. Rolon, that upon recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board approve Job Description G-9 Computer Technician/Webmaster and approve a salary adjustment for the added responsibilities applied to Job Description G-9 for Kevin Perry, effective July 1, 2013, resulting in an annual salary of \$48,393 (\$47,433 + a salary adjustment of \$960 for 12-Year longevity Pay) for the 2013-2014 school year. (Attachment A-1)

The motion carried by a roll call vote.

Mr. Derin	Yes	Mr. Genetelli	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

A motion was made by Mr. Genetelli, duly seconded by Dr. Miller, that upon recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board approve the appointment of Paulo Batista as a substitute custodian for the 2013-2014 school year, effective July 1, 2013 at the rate of \$12.00 per hour.

The motion carried by a roll call vote.

Mr. Derin	Yes	Mr. Genetelli	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

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A motion was made by Mr. Risdon, duly seconded by Mrs. Anderson, that upon recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board approve the appointment of the following custodial summer workers effective immediately, pending receipt of all required paperwork and criminal history review*, for summer 2013:

Name	Hourly Rate
Chris Auer	\$8.25
Stephen Bayconich *	\$10.25
<i>Zach Bennett</i>	\$8.00
Alexandra Carlson	\$8.00
Kimberly Crowell	\$12.00
Shawn Davis	\$8.25
Salvatore DiFranco	\$8.00
<i>Gary Garrison *</i>	\$8.00
Marcus Gomez *	\$9.25
John Gorman	\$8.00
<i>Collin Grimm</i>	\$8.00
Ryan Henderson	\$8.25
Wayne Hardcastle	\$15.00
Damien Hanson	\$8.00
Ben Kozlowski *	\$9.00
Matt Lembo	\$8.25
Michelle LiTrenta *	\$8.00
<i>Kevin McGrogan *</i>	\$8.00
Krystal Norman	\$8.25
Dale Novak	\$8.00
Danielle Pitasi	\$11.00
<i>Charles Regavich</i>	\$8.00
Justin Smisko*	\$9.50
Jarrold Smith	\$8.00

The motion carried by a roll call vote.

Mr. Derin	Yes	Mr. Genetelli	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

A motion was made by Mrs. Anderson, duly seconded by Dr. Miller, that upon recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board approve payment of a one-time flat rate of \$200 to Virginia Perry for assisting with food preparation and service, as well as general cleanup in the kitchen during Project Graduation on June 24 and June 25 between the hours of 9:00 p.m. and 6:00 a.m.

The motion carried by a roll call vote.

Mr. Derin	Yes	Mr. Genetelli	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

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FINANCE**

A motion was made by Mr. Rolon, duly seconded by Mr. Vealey, that upon recommendation of the Superintendent, the Board approve the following resolutions:

BE IT RESOLVED that the Board accept the Report of the Board Secretary/Business Administrator for the month of May 2013. (Attachment G-1)

The motion carried by a roll call vote.

Mr. Derin	Yes	Mr. Genetelli	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED that the Board accept the Report of the Treasurer for the month of May 2013. (Attachment G-2)

We hereby certify, pursuant to N.J.A.C. 6A:23A-16.10 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (c)4.

The motion carried by a roll call vote.

Mr. Derin	Yes	Mr. Genetelli	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED that the Board accept the Report of the Transfers for June 25, 2013. (Attachment G-3)

The motion carried by a roll call vote.

Mr. Derin	Yes	Mr. Genetelli	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED that the Board approve for payment the attached schedule of audited bills, dated June 25, 2013. (Attachment G-4)

The motion carried by a roll call vote.

Mr. Derin	Yes	Mr. Genetelli	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

BE IT RESOLVED that the Board accept the Agency Account, Adult Education, Athletic Account, Cafeteria Account, Capital Reserve Account, Construction Account, Principal Petty Cash, School Store, Student Accounts and Vending Account reconciliations for May 2013. (Attachment G-5)

The motion carried by a roll call vote.

Mr. Derin	Yes	Mr. Genetelli	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

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FINANCE, cont.**

A motion was made by Mr. Rolon, duly seconded by Dr. Miller, that upon recommendation of the Superintendent, the Board approve the following resolutions:

BE IT RESOLVED that the Board approve the following tuition contract between High Point Regional High School (sending) and the following district and related information:

DISTRICT	STUDENT	TIME FRAME	TUITION COST
Northern Hills Academy Sparta, NJ	52980	2013 Extended Summer Program Effective June 30, 2013	\$9,211.00
Northern Hills Academy Sparta, NJ	52980	2013-2014 School Year Program Effective September 1, 2013	\$46,054.00
Northern Hills Academy Sparta, NJ	51530	2013 Extended Summer Program Effective June 30, 2013	\$9,211.00
Northern Hills Academy Sparta, NJ	51530	2013-2014 School Year Program Effective September 1, 2013	\$46,054.00

The motion carried by a roll call vote.

Mr. Derin	Yes	Mr. Genetelli	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

NEGOTIATIONS

Mr. Nelson updated the Board on the contract.

A motion was made by Mr. Derin, duly seconded by Mr. Nelson, that upon recommendation of the Superintendent, the Board approve the following resolutions:

BE IT RESOLVED that the Board ratify a three-year contract agreement between the High Point Regional High School Board of Education and the High Point Education Association for the period of July 1, 2012 through June 30, 2015. (Attachment C-1)

The motion carried by a roll call vote.

Mr. Derin	Yes	Mr. Genetelli	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

EXECUTIVE SESSION

Mr. Derin read the following:

WHEREAS, Chapter 231 P.L. 1975, also known, as the Sunshine Law, authorizes a public body to meet in executive session under certain limited circumstances, and

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EXECUTIVE SESSION, cont.**

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive and private session,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the High Point Regional High School District that it does hereby determine that it is necessary to meet in executive session at this time. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

A motion was made by Mrs. Anderson, duly seconded by Dr. Miller, to enter into executive session for reviewing recommendations and discussing the Superintendent search at 6:10P.M. Any discussions held by the board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the Executive Session.

The motion carried by a voice vote.

Mr. Derin	Yes	Mr. Genetelli	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

A motion was made by Mr. Derin, duly seconded by Mrs. Anderson, that the Board adjourn from Executive Session and reconvene to regular session at 6:53 P.M.

The motion carried by a voice vote.

Mr. Derin	Yes	Mr. Genetelli	Yes	Mr. Risdon	Yes
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Absent	Mr. Nelson	Yes	Mr. Vealey	Yes

- MEMBERS PRESENT**
- Mr. Paul Derin, President
 - Mrs. Deborah Anderson
 - Mr. Robert Genetelli
 - Dr. Barbara Miller
 - Mr. Kenneth Nelson
 - Mr. Ed Risdon
 - Mr. Charlie Rolon, Jr.
 - Mr. Kyle Vealey

- MEMBERS ABSENT**
- Mrs. Pamela Flynn

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ADJOURNMENT**

With no further action or discussion required of the High Point Regional High School Board of Education at this time, a motion was made by Mrs. Anderson, seconded by Dr. Miller, to adjourn the regular meeting at 6:54 P.M.

The motion carried by a voice vote.

Mr. Derin	Yes	Mr. Genetelli	Yes	Mr. Risdon	Absent
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Absent
Mrs. Flynn	Yes	Mr. Nelson	Absent	Mr. Vealey	Yes

Respectfully submitted,

Alice E. Bresett
Board Secretary/Business Administrator

AEB:fw