

BOARD OF EDUCATION  
HIGH POINT REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION SPECIAL MEETING MINUTES  
July 24, 2013

The Special Meeting of the Board of Education of the High Point Regional High School District was held on Tuesday, July 24, 2013 at 4:28 P.M. at the High Point Regional High School Board Conference Room on Pidgeon Hill Road, Wantage, New Jersey.

Mr. Derin opened the meeting with the flag salute and the reading of the New Jersey Open Public Meetings Act Statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Augusta, Branchville, Lafayette, and Sussex Post Offices and notice sent to the New Jersey Herald, and the Clerk of the Boroughs of Branchville and Sussex and the Townships of Frankford, Lafayette and Wantage.

**MISSION STATEMENT**

High Point Regional High School, in partnership with faculty, family and community, is dedicated to the quest for individual excellence. By fostering high standards of achievement, we prepare students to become responsible and productive members of a diverse society.

**MEMBERS PRESENT**      Mrs. Deborah Anderson  
Mrs. Pamela Flynn  
Mr. Robert Genetelli  
Dr. Barbara Miller  
Mr. Charlie Rolon, Jr.

**MEMBERS ABSENT**      Mr. Paul Derin, Mr. Kenneth Nelson, Mr. Ed Risdon and Mr. Kyle Vealey

**Also Present:** Dr. Terrance R. Brennan, Interim Superintendent; Mrs. Alice E. Bresett, Business Administrator/Board Secretary.

**CURRICULUM AND INSTRUCTION**

A motion was made by Dr. Miller, duly seconded by Mr. Rolon, that upon recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board approve the following revisions to the curriculum workshops listing for staff members:

Department	Employee	Revision	# Days	Workshop Rate	Rational
Athletics	Sutton, Jackie	New	4 days	\$600	Completion of Physicals and requisite paperwork
Business	Hennings, Daniel	Changed from TBD	2 days	\$300	Creation of Intro to Comp Prog.
Science	Kientzler, David	New	1 day	\$150	AP Chemistry Curriculum
Guidance	Herzog, Maggie	Changed from Jaccodine	2 days	\$300	Alternative School Curriculum
Science	Weisse, Jason	Changed from TBD	1 day	\$150	Originally listed as TBD
Special Ed	Smith, Joan	New	1 day	\$150	Structured Learning Experience Curriculum Revision

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CURRICULUM AND INSTRUCTION, cont**

The motion carried by a roll call vote.

Mr. Derin	Absent	Mr. Genetelli	Yes	Mr. Risdon	Absent
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Yes	Mr. Nelson	Absent	Mr. Vealey	Absent

**PERSONNEL**

A motion was made by Mrs. Anderson, duly seconded by Mr. Genetelli, that upon recommendation of the Superintendent, the Board approve the following resolutions:

BE IT RESOLVED that the Board accept, with regret, the resignation of Karen Kozlowski, Teacher of Spanish and French, effective August 30, 2013.

Mrs. Anderson stated that she is a great teacher and this will be a huge loss to our district.

The motion carried by a roll call vote.

Mr. Derin	Absent	Mr. Genetelli	Yes	Mr. Risdon	Absent
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Yes	Mr. Nelson	Absent	Mr. Vealey	Absent

BE IT RESOLVED that the Board approve the staff and salaries for the 2012-2013 school year as listed in Attachment B-1 and as outlined by the Agreement between High Point Regional High School Board of Education and the High Point Education Association July 1, 2012 through June 30, 2015 approved by the High Point Regional High School Board of Education at their meeting on June 25, 2013. (Attachment B-1)

The motion carried by a roll call vote.

Mr. Derin	Absent	Mr. Genetelli	Yes	Mr. Risdon	Absent
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Yes	Mr. Nelson	Absent	Mr. Vealey	Absent

A motion was made by Mrs. Anderson, duly seconded by Dr. Miller, that upon recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board approve the staff and salaries for 12-month employees for the 2013-2014 school year as listed in Attachment B-2 and as outlined by the Agreement between High Point Regional High School Board of Education and the High Point Education Association July 1, 2012 through June 30, 2015 approved by the High Point Regional High School Board of Education at their meeting on June 25, 2013. (Attachment B-1)

The motion carried by a roll call vote.

Mr. Derin	Absent	Mr. Genetelli	Yes	Mr. Risdon	Absent
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Yes	Mr. Nelson	Absent	Mr. Vealey	Absent

A motion was made by Dr. Miller, duly seconded by Mr. Rolon, that upon recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board approve the following individuals as Home Instructors for the 2013-2014 school year:

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PERSONNEL, cont.**

Brad Batastini                      Steve Schindler

Lauren Gomez                      Patricia Vorhees

The motion carried by a roll call vote.

Mr. Derin	Absent	Mr. Genetelli	Yes	Mr. Risdon	Absent
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Yes	Mr. Nelson	Absent	Mr. Vealey	Absent

A motion was made by Mrs. Anderson, duly seconded by Dr. Miller, that upon recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board approve the following individuals as Co-Op student workers, at the hourly rate of \$8.00, not to exceed 15 hours per week, for the 2013-2014 school year, effective July 29, 2013:

Breanna Haudek                      Main Office

Ashley Decker                      Guidance Office

The motion carried by a roll call vote.

Mr. Derin	Absent	Mr. Genetelli	Yes	Mr. Risdon	Absent
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Yes	Mr. Nelson	Absent	Mr. Vealey	Absent

A motion was made by Mrs. Anderson, duly seconded by Mr. Rolon, that upon recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board approve Megan Rome as a Substitute Secretary for the 2013-2014 school year pending receipt of criminal history review.

The motion carried by a roll call vote.

Mr. Derin	Absent	Mr. Genetelli	Yes	Mr. Risdon	Absent
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Yes	Mr. Nelson	Absent	Mr. Vealey	Absent

A motion was made by Mr. Rolon, duly seconded by Dr. Miller, that upon recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board amend the hourly rate for Alexandra Carlson as a summer custodial worker from \$8.00/hour to \$9/hour effective July 1, 2013 through August 31, 2013.

The motion carried by a roll call vote.

Mr. Derin	Absent	Mr. Genetelli	Yes	Mr. Risdon	Absent
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Yes	Mr. Nelson	Absent	Mr. Vealey	Absent

**EXTRA CURRICULAR**

A motion was made by Mrs. Anderson, duly seconded by Dr. Miller, that upon recommendation of the Superintendent, the Board approve the following resolution:

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EXTRA CURRICULAR, cont.**

BE IT RESOLVED that the Board approve the extra-curricular staff and salaries for the 2012-2013 school year as listed in Attachment C-1 and as outlined by the Agreement between High Point Regional High School Board of Education and the High Point Education Association July 1, 2012 through June 30, 2015 approved by the High Point Regional High School Board of Education at their meeting on June 25, 2013. (Attachment C-1)

The motion carried by a roll call vote.

Mr. Derin	Absent	Mr. Genetelli	Yes	Mr. Risdon	Absent
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Yes	Mr. Nelson	Absent	Mr. Vealey	Absent

**NEGOTIATION**

A motion was made by Mrs. Anderson, duly seconded by Dr. Miller, that upon recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board ratify a two-year contract agreement between the High Point Regional High School Board of Education and the High Point Administrators Association for the period of July 1, 2013 through June 30, 2015. (Attachment C-1)

The motion carried by a roll call vote.

Mr. Derin	Absent	Mr. Genetelli	Yes	Mr. Risdon	Absent
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Yes	Mr. Nelson	Absent	Mr. Vealey	Absent

**FINANCE**

A motion was made by Mrs. Flynn, duly seconded by Mr. Rolon, that upon recommendation of the Superintendent, the Board approve the following resolutions:

BE IT RESOLVED that the Board accepts the Report of the Board Secretary/Business Administrator for the month June of 2013. (Attachment G-1)

The motion carried by a roll call vote.

Mr. Derin	Absent	Mr. Genetelli	Yes	Mr. Risdon	Absent
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Yes	Mr. Nelson	Absent	Mr. Vealey	Absent

BE IT RESOLVED that the Board accepts the Report of the Treasurer for the month of June 2013. (Attachment G-2)

The motion carried by a roll call vote.

Mr. Derin	Absent	Mr. Genetelli	Yes	Mr. Risdon	Absent
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Yes	Mr. Nelson	Absent	Mr. Vealey	Absent

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FINANCE, cont.**

We hereby certify, pursuant to N.J.A.C. 6A:23A-16.10 (c)3, that as of the date of the Board Secretary's Monthly Financial Reports, no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (c)4.

BE IT RESOLVED that the Board accepts the Report of the Transfers for June 30, 2013. (Attachment G-3a)

The motion carried by a roll call vote.

Mr. Derin	Absent	Mr. Genetelli	Yes	Mr. Risdon	Absent
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Yes	Mr. Nelson	Absent	Mr. Vealey	Absent

BE IT RESOLVED that the Board accepts the Report of the Transfers for July 24, 2013. (Attachment G-3b)

The motion carried by a roll call vote.

Mr. Derin	Absent	Mr. Genetelli	Yes	Mr. Risdon	Absent
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Yes	Mr. Nelson	Absent	Mr. Vealey	Absent

BE IT RESOLVED that the Board approves for payment the attached schedule of audited bills, dated July 24, 2013. (Attachment G-4)

The motion carried by a roll call vote.

Mr. Derin	Absent	Mr. Genetelli	Yes	Mr. Risdon	Absent
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Yes	Mr. Nelson	Absent	Mr. Vealey	Absent

BE IT RESOLVED that the Board accepts the Agency Account, Adult Education, Athletic Account, Cafeteria Account, Capital Reserve Account, Construction Account, Principal Petty Cash, School Store, Student Accounts and Vending Account reconciliations for June 2013. (Attachment G-5)

The motion carried by a roll call vote.

Mr. Derin	Absent	Mr. Genetelli	Yes	Mr. Risdon	Absent
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Yes	Mr. Nelson	Absent	Mr. Vealey	Absent

A motion was made by Dr. Miller, duly seconded by Mrs. Anderson, that upon recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board hereby authorizes the submission of the NCLB application for Fiscal Year 2014, and accepts the grant award of these funds in the amount of \$86,799 upon the subsequent approval of the FY 2014 NCLB Application.

Title I \$64,967.

Title II \$21,832.

Mrs. Anderson asked if NCLB was going away. Mr. Ripley responded.

The motion carried by a roll call vote.

Mr. Derin	Absent	Mr. Genetelli	Yes	Mr. Risdon	Absent
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Yes	Mr. Nelson	Absent	Mr. Vealey	Absent

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FINANCE, cont.**

A motion was made by Mrs. Anderson, duly seconded by Mr. Genetelli, that upon recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that, pursuant to N.J.S.A. 18A:18A-4.5(b), and 18A:11-1, the Board hereby approves renewal of the current contract with Maschio's Food Services, Inc. The contract will be awarded on a flat management fee basis. High Point Regional High School Board of Education shall pay Maschio's Food Services, Inc. an annual management fee in the amount of \$16,067. This management fee shall be payable in 10 monthly installments of \$1,606.70 per month commencing on September 1, 2013 and ending on June 30, 2014. Maschio's Food Services, Inc. guarantees a return to High Point Regional High School Board of Education in the amount of \$40,000. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including the management fee) is below this amount, Maschio's Food Services, Inc. shall be responsible for any shortfall.

The motion carried by a roll call vote.

Mr. Derin	Absent	Mr. Genetelli	Yes	Mr. Risdon	Absent
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Yes	Mr. Nelson	Absent	Mr. Vealey	Absent

A motion was made by Mrs. Anderson, duly seconded by Mr. Rolon, that upon recommendation of the Superintendent, the Board approve the following resolutions:

BE IT RESOLVED that the Board approve the contract with Michael Fowlin, for the purpose of two student presentations, You Don't Know Me Until You Know Me, on September 18, 2013, for a total fee of \$2,850.

The motion carried by a roll call vote.

Mr. Derin	Absent	Mr. Genetelli	Yes	Mr. Risdon	Absent
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Yes	Mr. Nelson	Absent	Mr. Vealey	Absent

BE IT RESOLVED that the Board approve the following staff members for three days of intensive training at the workshop rate of \$150 per day:

Curriculum Mapping Workshop Participants

Dates: August 9, August 22, August 23

Josephine Aiello

Ed Blevins

Caroline Bodnar-Keimel

Jenn Britt

Seamus Campbell

Jeremy Dearolf

Christopher Dexter

Brian Drelick

Christine Duffin

Anna Empirio

Heather Gonzalez

Chris Kappelmeier

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**FINANCE, cont.**

Amy Librizzi  
Melanie LiTrenta  
Kory Loyola  
Carla Mancuso  
David Ruppert  
Kirstin Sabo  
Rebecca Sarno  
Jill Shrope  
Mark Wallace  
Stacey Zaremba

The motion carried by a roll call vote.

Mr. Derin	Absent	Mr. Genetelli	Yes	Mr. Risdon	Absent
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Yes	Mr. Nelson	Absent	Mr. Vealey	Absent

A motion was made by Dr. Miller, duly seconded by Mr. Rolon, that upon recommendation of the Superintendent, the Board approve the following resolution:

BE IT RESOLVED that the Board approve a contract with Janet Hale for two days of on-site training for a total cost of \$2,700 (pending receipt of contract, W-9 and NJ Business certificate).

The motion carried by a roll call vote.

Mr. Derin	Absent	Mr. Genetelli	Yes	Mr. Risdon	Absent
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Yes	Mr. Nelson	Absent	Mr. Vealey	Absent

A motion was made by Mr. Genetelli, duly seconded by Mrs. Anderson, that upon recommendation of the Superintendent, the Board approve the following resolution, as amended:

BE IT RESOLVED that the Board approve the following staff members attend a three-day training with the Carnegie representative on July 23, July 24, July 25 to receive Carnegie software and mapping training for the math department so as to align our curriculum with the Carnegie software, the CCSS and with curriculum mapping, at the rate of \$150.00 per diem:

<u>Math Dept.</u>	<u>Spec Ed Dept.</u>
Kirstin Sabo	Mark Veltri
Glenn Grieco	Kate Panfile
Jill Retz	Denise Wilson
Christina Puzio	Jennifer Britt
Linda Abrams	
Brian Feuer	
Anna Empirio	
Justine Riegel	

Mr. Ripley explained the need for this workshop.

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FINANCE, cont.**

The motion carried by a roll call vote.

Mr. Derin	Absent	Mr. Genetelli	Yes	Mr. Risdon	Absent
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Yes	Mr. Nelson	Absent	Mr. Vealey	Absent

**ADJOURNMENT**

With no further action or discussion required of the High Point Regional High School Board of Education at this time, a motion was made by Mr. Genetelli, seconded by Dr. Miller, to adjourn the regular meeting at 5:02 P.M.

The motion carried by a voice vote.

Mr. Derin	Absent	Mr. Genetelli	Yes	Mr. Risdon	Absent
Mrs. Anderson	Yes	Dr. Miller	Yes	Mr. Rolon, Jr.	Yes
Mrs. Flynn	Yes	Mr. Nelson	Absent	Mr. Vealey	Absent

Respectfully submitted,

Alice E. Bresett  
Board Secretary/Business Administrator

AEB:fw